



Richard L. Holbrook

MAYOR 1942

THE SIXTY-NINTH
ANNUAL REPORT
OF THE
CITY OF KEENE
NEW HAMPSHIRE

CONTAINING
ORDINANCES AND JOINT RESOLUTIONS
AND
REPORTS OF DEPARTMENTS
FOR THE
YEAR ENDING DECEMBER 31, 1942



SENTINEL PRINTING COMPANY
KEENE, N. H. - - - 1943

N
352.07
K26r
1942

CITY GOVERNMENT



FRANK H. WHITCOMB

City Clerk

March 17, 1898 to January 6, 1942

This Page is Dedicated

to the valuable and faithful services rendered the City of Keene by Frank H. Whitcomb during his forty-four years as City Clerk and in appreciation of the countless other contributions made by him toward the civic life of our community.

RICHARD L. HOLBROOK, *Mayor*
for the City Government.

CITY GOVERNMENT

KEENE, N. H., 1942

 Mayor, RICHARD L. HOLBROOK

 City Clerk, ELMER B. CHAMBERLAIN

BOARD OF ALDERMEN

Ward 1. James C. Graves Ward 2. Dayton L. Park Ward 3. Frederick D. Mitchell
 Ward 4. Elmer L. MacKenzie Ward 5. James B. Dee

COMMON COUNCIL

Ward 1

Clifford E. Emery

Howard W. Kirk

*Henry M. Southwell

†Herbert H. Sanderson

Ward 2

‡Frederick P. Sharby

Fred P. Amadon, Jr.

Clifford W. Martin

Ward 3

James M. Erwin

Olande C. Putney

Allen L. Martin

Ward 4

Robert M. Sayers, Sr., President

Leroy E. Coddington

Lewis Roland Taylor

Ward 5

§Joseph M. Coppolo

†Venas DiLuzio

John Gerald McCarthy

Lorenzo J. Metivier

Clerk—Harry E. Gale

City Messenger—William B. Stickels



JOSEPH COPPOLO



FREDERICK P. SHARBY

 *Resigned April 16, 1942.

†Elected November 3 and took oath of office November 5, 1942.

‡Died November 28, 1942 in Boston Fire.

§Resigned July 2, 1942 to enter the Armed Forces.

JOINT STANDING COMMITTEES**FINANCE**

Mayor Holbrook Alderman Mitchell Councilmen Coddington and A. L. Martin

PUBLIC WORKS

Alderman Park Councilmen Emery and Putney

POLICE DEPARTMENT

Alderman Graves Councilmen Metivier and Amidon

FIRE DEPARTMENT

Alderman Dee Councilmen McCarthy and Sanderson

BURIAL GROUNDS

Alderman MacKenzie Councilmen Kirk and Clifford W. Martin

LANDS AND BUILDINGS

Alderman MacKenzie Councilmen Metivier and Taylor

STREET LIGHTS

Alderman Dee Councilmen Emery and Taylor

SCHOOLS

Alderman Graves Councilmen Clifford W. Martin and DiLuzio

PUBLIC PARKS

Alderman Park Councilmen Erwin and DiLuzio

PRINTING

Alderman Mitchell Councilmen DiLuzio and President Sayers

ENGROSSED BILLS

Alderman Dee Councilmen Coddington and Sanderson

PUBLIC LIBRARY

Alderman MacKenzie Councilmen Erwin and Kirk

WELFARE

Mayor Holbrook Alderman Graves and Councilman Coddington

ALDERMANIC COMMITTEES**BILLS ON SECOND READING**

Aldermen Park, Mitchell and Dee

LICENSES

Aldermen Mitchell, Graves and MacKenzie

CLAIMS

Full Board

COMMON COUNCIL COMMITTEES**ELECTION AND RETURNS**

Councilmen A. L. Martin, Putney and Amidon

BILLS ON SECOND READING

Councilmen McCarthy, Amidon and Taylor

SPECIAL COMMITTEES**LADIES PARK**

Mayor Richard L. Holbrook Mrs. Edith K. Watson Alderman Dayton L. Park

CITY HALL COMMITTEE

Mayor Richard L. Holbrook Councilman Fred P. Amidon, Jr.
City Messenger William B. Stickels

LICENSING BOARD

Mayor Richard L. Holbrook Chief of Police Joseph L. Regan
City Solicitor Arthur Olson

PLANNING BOARD

Mayor Richard L. Holbrook, Chairman

EX-OFFICIO MEMBERS

Alderman James B. Dee Park Commissioner Robert T. Kingsbury

MEMBERS

Mrs. Irene W. Landers, 1942* J. Alfred Dennis, 1943 Henry M. Weston, 1944
Robert D. Nims, 1945 Percy A. Hudson, 1946 Ellis Robertson, 1947

CITY OFFICERS

AUDITOR—†Walter M. Hubbard COMPTROLLER—‡Sidney S. Frissell

ASSESSORS

§Earle N. Lane, 1942 Ralph E. Proctor, 1943 Byron B. Britton, 1944
TAX COLLECTOR—Jay H. Russell DEPUTY—Myron A. Nims

CITY TREASURER

John L. Saunders

TRUSTEES OF TRUST FUNDS

Harry A. Page, 1942 Harold I. Chandler, 1943 John L. Saunders, 1944

CITY SOLICITOR

£Walker S. Kimball ¶Arthur Olson

HEALTH DEPARTMENT

BOARD OF HEALTH

Ernest L. Bell, Jr., 1942 Dr. Walter F. Taylor, 1943 Frank J. Foley, 1944
Health Officer—Evan C. White City Physician—Walter F. Taylor

FIRE DEPARTMENT

BOARD OF ENGINEERS

CHIEF—Eugene B. Riley

ASSISTANTS—Thomas B. Wallbank, Elwin H. Applin

ASSOCIATE—John H. Simpson

CHAUFFEURS

Lyman O. Cass Frank M. Reid Samuel J. Guyette
Charles M. Ballou Elton P. Britton Walter R. Messer

STEAMER HOSE COMPANY

Harry W. Mason, Capt.	Ralph H. Turner, Lieut.	Earl W. Little, Lieut.
Charles F. Russell, Clerk	Carl W. Johnson	John M. Sewell
Frank J. Bennett	Albert I. Little	Herbert W. Sanderson
Maurice E. Blood	Jesse O. Little	Ronald W. Safford
Bertrand G. Harvey	Allison S. Hobson	Fordyce J. Thomas

*Dates refer to expiration of term of office.

†To July 2, 1942.

‡Elected and took oath of office July 2, 1942.

§Resigned April 16, 1942.

£Resigned June 18, 1942.

‡Elected June 18 and took oath of office June 19, 1942.

DELUGE HOSE COMPANY		
Lewis H. Dean, Capt.	Arthur D. Irwin, Lieut.	Thomas E. Roche, Lieut.
Philip A. Barrett, Clerk	George E. Fish	John Gerald McCarthy
Harold L. Curtis	Robert H. Henry Jr.	Stephen W. Pollock
Elmer R. Damon	Edward J. Keating	George H. Shepard
Clarence S. Dean	Jeremiah J. Keating	Gardner H. Seaver

HOOK AND LADDER COMPANY		
William B. Stickels, Capt.	Edward L. Reason, Lieut.	Samuel V. Thompson, Lieut.
Clair H. Symonds, Clerk	Melvin I. Pishon	George C. Symonds
Edmund J. Auger	Laurence W. Pickett	Earl A. Smith
Francis J. Driscoll	Frank W. Streeter	Fred W. Sharkey
John H. O'Neil, Jr.	Cleon E. Symonds	Francis E. Winn

POLICE DEPARTMENT**COMMISSIONERS**

William E. Heatherman, Chairman, 1947	Arthur B. Nims, 1943
Rupert E. Robinson, 1945	

OFFICERS

Joseph L. Regan, Chief	Karl T. Howe, Lieutenant	Michael F. Griffin, Sergeant
Fred J. Bergeron	Paul J. Fontaine	Carl W. Swanstrom
Ronald M. Seaver	Daniel D. Henderson	Arthur E. O'Neil
William T. Bridgham	Harold E. Savage	

MUNICIPAL COURT

Justice	Clerk	Probation Officer
Charles A. Madden	Don J. Williams	Harold F. Drew

OVERSEER OF POOR—Paul B. Hayward

CITY ENGINEER—Ralph H. Clark

SUPERINTENDENT OF CEMETERIES AND SEXTON
 Elmer S. Britton, 73 Douglass Street

PUBLIC WORKS DEPARTMENT

SUPERINTENDENT, †Arthur A. Wallace ASSISTANT—Alfred M. Whittimore

PARK COMMISSIONER

Robert T. Kingsbury

THAYER PUBLIC LIBRARY

LIBRARIAN—Mary L. Saxton

ASSISTANTS—Bessie M. McGregor Marion L. Hunt Ernestine Good

CHILDREN'S LIBRARIAN—Mrs. Frederick C. Stearns

TRUSTEES OF PUBLIC LIBRARY

Permanent Trustees	Elected by the City Councils	
Robert T. Kingsbury	Julia F. Chapman	} 1942
John J. Colony	Kate L. Tilden	
Lucy J. Dickinson	Ruth P. Huntress	} 1943
Elizabeth F. Lacey	Chester B. Jordan	
Winfield M. Chaplin	Philip H. Faulkner	} 1944
	Elizabeth S. Pressler	

INSPECTORS

Building	Plumbing	Weights and Measures
Ralph H. Clark	John H. Simpson	George E. Fairbanks

ZONING—BOARD OF ADJUSTMENT

Philip H. Faulkner, Chairman, 1946

Holland S. Wheeler, Clerk, 1942	Howard W. Kirk, 1944
Clifford E. Emery, 1943	Theodore H. Bergeron, 1945

†Died November 3, 1942.

BOARD OF EXAMINERS OF PLUMBERS

John H. Simpson

Arthur L. Russell

William V. Toomey

SURVEYORS OF WOOD AND LUMBER

Milan H. Johnson

Max A. Thomas

Samuel V. Thompson

James F. Cady

Edward J. P. Olmstead

Melvin H. Haselton

Robert B. Chase

Alfred Kendall

Victor Wayne Newell

Henry S. Hoisington

Walter G. Perry

Ruel B. Travis

James Mugford

Silas M. Spring

Lewis T. Travis

Harry H. Spaulding

George E. Newman, Jr.

WEIGHERS

Edward H. Newell

Howace W. Sawyer

Joseph R. Bruce

Elmer A. Watkins

William H. Hume

Homer A. Cote

Eugene Desruisseau

Richard W. Wood

George T. Hope

Darrold E. Whitney

Joseph L. Hope

John P. Barron

Norbert J. Klaiber

Michael Crocker

John H. Rule

FENCE VIEWERS

Ralph E. Clark

Ralph E. Proctor

GAUGERS

Edward H. Newell

Elmer A. Watkins

ELECTION OFFICERS

WARD MODERATORS 1941-1942

Ward 1.—John J. McDonough

2.—Sidney S. Frissell

3.—Robert White

4.—Karl R. Beedle

5.—Antonio Candello

WARD CLERKS 1941-1942

Ward 1.—Charles K. Whitcomb

2.—Holland S. Wheeler

3.—Charles H. Howard

4.—Richard T. Calef

5.—M. Catherine MacKnight

SUPERVISORS OF CHECK LISTS 1941-1942

Ward 1.—Jeremiah J. Keating

2.—Kirke W. Wheeler

3.—Henry L. Barrett

4.—Charles H. Kingsbury

5.—William T. Bridgham

SELECTMEN 1942-1943

Ward 1.—Francis H. Arnott

Harry E. Larson

Jesse O. Little

Ward 2.—Guy F. Lombard

William C. Chapman

Kenneth P. Colby

Ward 3.—Franklin H. Ingalls

Harry E. Gale

Howard A. Witham

Ward 4.—Frank E. Chase

Lewis H. Dean

Edwin A. Ellis

Ward 5.—Thomas H. Kepple

Ernest E. Desilets

Alphe J. Parenteau

BALLOT INSPECTORS—October 1942 to October 1944

Appointed by Board of Mayor and Aldermen

Ward 1.—Alice D. Matthews, R

2.—Theodore P. Barton, R

Ruth S. Bergeron, R

Bertram A. Powers, R

Margaret T. Webster, D

Maurice G. Waling, D

Estelle A. Winn, D

John H. Dennis, D

3.—Warren Delano, R

4.—Louis A. Piper, R

5.—Roger W. Goodnow, R

Elizabeth W. Wilcox, R

Mary E. Wyman, R

Normon O. Trask, R

Arthur W. Cummings, D

Helen A. Stanton, D

Lois Davis, D

*William T. Winn, D

Edward C. Sullivan, D

Edith M. Flynn, D

*Died October 22, 1942.

MUNICIPAL TELEPHONES

Assessors' Office, City Hall	1672
Board of Health, Agent, rear City Hall.....	1621
City Clerk's Office, City Hall	50
Clerk of Municipal Court.....	1671
Comptroller's Office, City Hall	30
Fire Station, Vernon	23
Highway Department, Office	1509
Incinerator	1347-M
Inspector of Buildings, City Hall	1349
Keene Public Library, 79 West	355-W
Overseer of Poor, City Hall.....	1328
Police Station, City Hall	46
Robinhood Swimming Pool, Reservoir	793
Sewage Disposal Plant	1406-W
Tax Collector, Office, City Hall	415
Water Works, Office, City Hall	1053
Res. Britton, Elmer S., 73 Douglass	1022
Res. Chamberlain, Elmer B., 57 Cross	204-R
Res. Clark, Ralph H., 30 Portland.....	1797-J
Res. Frissell, Sidney S., 184 Washington	21
Res. Hayward, Paul B., 21 Forest	1589-W
Res. Raymond, Herbert E., 168 Washington	1406-R
Res. Regan, Joseph L., 18 McKinley	518
Res. Riley, Eugene B., 109 Blake	1101
Res. Stickels, William B., 27 Center	593-W
Res. White, Evan, Concord Road	351-13
Res. Whittemore, Alfred M., 20 Forest	2180

ORDINANCES
AND
JOINT RESOLUTIONS

ORDINANCES AND JOINT RESOLUTIONS

In the Year of our Lord one thousand nine hundred and forty-two.

A JOINT RESOLUTION relating to Regular Meetings.

Resolved by the City Councils of the City of Keene, as follows:

That the City Councils meet on the first and third Thursdays of each month, at 7:30 p. m., for the transaction of general business.

Passed January 6, 1942.

A JOINT RESOLUTION relating to an issue of bonds for an air craft landing area.

Resolved by the City Councils of the City of Keene, as follows:

That the Joint Standing Committee on Finance be and it hereby is authorized to pledge the credit of the City of Keene to the extent of Seventy-Five Thousand (\$75,000) Dollars by issuing and selling bonds of the City of Keene for said sum. Said bonds shall be so drawn that Six Thousand (\$6,000) Dollars of said issue shall mature on February 1st, 1943 and Six Thousand (\$6,000) Dollars of said issue shall mature on the first day of February of the years 1944 to 1954 inclusive and Three Thousand Dollars of said issue shall mature on February 1, 1955. They shall be issued in conformity with the provisions of Chapter 59 of the Public Laws of New Hampshire, Commissioners Report Chapter 72, and shall bear interest at a rate not to exceed 2% per annum, to be fixed by the City Treasurer, shall be in such denominations and form and payable at such place as the City Treasurer may determine and the proceeds of such bonds shall be paid into the City Treasury as an appropriation for the purchase of land in Swanzey, New Hampshire to be used as an air craft landing area, and the erection of incidental buildings thereon for the carrying on of an air craft landing area.

ROBERT M. SAYERS,

President Common Council.

RICHARD L. HOLBROOK,

Mayor of City of Keene.

Passed January 6, 1942.

A JOINT RESOLUTION relating to Keene Airport.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene purchase for a sum not to exceed Seventy-Five Thousand (\$75,000) Dollars the land in Swanzey, New Hampshire, lying westerly of the road leading from Keene to Swanzey Center and shown on a plan made by the City Engineer, the same to be used for an air craft landing area. The Mayor is hereby authorized to enter into a contract or contracts with the Federal Government or any subdivision thereof for the development of said air craft landing area at the expense of the Federal Government, and the Mayor is further authorized to take all action necessary to acquire said land, including the acquisition thereof by eminent domain if the same cannot be purchased for a reasonable price, all in accordance with the provisions of Chapter 90 of the Laws of 1929 with any amendments thereto (Commissioners Report Chapter 51). Any balance of the Seventy-Five Thousand (\$75,000) Dollars remaining may be expended by the Mayor for the erection of an administration building, hangars and other buildings and purposes incidental to the proper use of an air craft landing area.

Passed January 6, 1942.

A JOINT RESOLUTION relating to the Keene Airport committee.

Resolved by the City Councils of the City of Keene, as follows:

That the Keene Airport Committee which has served since the inception of the proposed Airport project be reappointed to serve until the completion of the said Airport project with the addition of two members from the Common Council to be appointed by the Mayor.

Passed January 6, 1942.

AN ORDINANCE to Amend Chapter XVIII, Article IV, Section 21.

Be it ordained by the City Councils of the City of Keene, as follows:

That stop signs are hereby ordered erected and maintained at the following locations.

Elm Street for south bound traffic at North Street.

Elm Street for north bound traffic at North Street.

Passed January 15, 1942.

A JOINT RESOLUTION relating to a pension for Warren C. Howes.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Five Hundred and Twenty Dollars (\$520.00) be and hereby is appropriated for a pension for Warren C. Howes, a disabled fireman of the City of Keene, to be paid in weekly payments and that said sum be raised by taxation the present year.

Passed January 15, 1942.

A JOINT RESOLUTION relating to an Appropriation.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Four Hundred Dollars be and hereby is appropriated for a traffic and area survey of the city, by the Planning Board and that said sum be raised by taxation the present year.

Passed January 15, 1942.

A JOINT RESOLUTION relating to a Temporary Loan.

Resolved by the City Councils of the City of Keene, as follows:

That for the purpose of paying such claims against the City of Keene as may fall due during the current municipal term the Joint Standing Committee on Finance of the City Treasurer of said City be and hereby are authorized and empowered to make such temporary loans, from time to time, for the use of said city of sums not exceeding in the aggregate the amount of Two Hundred Thousand (\$200,000.00) Dollars; said loans being in anticipation of taxes of the present municipal year and hereby expressly made payable therefrom; said treasurer giving for said loans the notes of said city, bearing interest, or discounted and signed by said treasurer and the mayor of said City of Keene and payable within one year from their respective dates; and be it further resolved that the above resolution shall take effect upon its passage.

LEROY E. CODDING,

President Common Council Pro Tempore.

RICHARD L. HOLBROOK,

Mayor of the City of Keene.

Passed January 15, 1942.

December 31, 1941

To the City Councils of Keene, New Hampshire:

The will of the late Isabelle Rockwell contains the following clause:

"Second. I give and bequeath to the City of Keene the sum of One Hundred Fifty Dollars (\$150.00), in trust however, the income only to be used for the care and upkeep of the cemetery lot in Woodland Cemetery where my husband, William H. Rockwell, and my son and daughter are buried."

As Executor of her will I am ready to pay this legacy as soon as your vote of acceptance is passed.

WILLIAM H. WATSON,
Exr. u/w Isabelle Rockwell.

A JOINT RESOLUTION relating to the Isabelle Rockwell Cemetery Fund.
Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts the Isabelle Rockwell Cemetery Fund of One Hundred Fifty (150) Dollars, in trust, however, the income to be used for care of single grave Lots numbered 135, 136, 137 and 138, in Woodland Cemetery.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed February 5, 1942.

A JOINT RESOLUTION relating to the Orange Highway.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Three Thousand Two Hundred Forty-eight Dollars Seventy-nine cents (\$3,248.79) be and hereby is appropriated for the purpose of paying the State Highway Department the balance due it for the construction of the Orange Highway, and that said sum be raised by taxation the present year.

Passed February 5, 1942.

A JOINT RESOLUTION relating to the purchase of an automobile for the Police Department.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of One Thousand Dollars be appropriated for the purchase of an automobile for the Police Department and that the Joint Standing Committee on Police be and are hereby authorized to make said purchase. That said sum be raised by taxation the present year.

Passed February 19, 1942.

A JOINT RESOLUTION relating to Annual Appropriations.

Resolved by the City Councils of the City of Keene, as follows:

That, in accordance with recommendations of the Joint Standing Committee on Finance, the following sums be and hereby are appropriated.

	Operating Expenses	Capital Expend.	Bond Debt	Interest	Balances and Income	Balance to be Raised by Taxation
Ordinary Charges						
Salaries,	\$16,037.50					
Election Expense,	2,500.00					
City Hall Expense,	2,750.00				\$300.00	
Legion Bldg. Repairs,	550.00					
Printing,	1,900.00					
Insurance,	600.00					
Audit,	1,000.00					
Temporary Loan						
Interest & Expense	150.00			\$416.71		
Tax Disc. Allowed	5,500.00					
Incidentals,	3,000.00		\$500.00	90.00	650.00	
	<u>\$33,987.50</u>		<u>\$500.00</u>	<u>\$506.71</u>	<u>\$1,097.70</u>	<u>\$33,896.51</u>

	Operating Expenses	Capital Expend.	Bond Debt	Interest	Balances and Income	Balance to be Raised by Taxation
Public Works Department						
General Maintenance						
Office & Salaries,	\$3,700.00					
Gasolene,	4,000.00					
Horses,	500.00					
Repairs,	9,500.00					
Rep. Motor Equip.	4,000.00					
Replace Equipment	3,000.00					
Street Cleaning,	6,500.00					
Snow Removal and Sanding,	11,000.00					
Streets & Avenues,	2,500.00					
Roads,	1,500.00					
Insurance,	100.00					
Zone Painting,	600.00					
Traffic Signs,	250.00					
Bridges,	500.00					
Rubbish Collection,	750.00					
	<hr/>					
	\$48,400.00		16,500.00	1,297.50	8,119.77	58,077.73
Oil and Tar,	12,000.00				2,809.18	9,190.82
Sidewalks,	1,500.00					1,500.00
Incinerator,	2,500.00				38.05	2,461.95
Patrol,	2,750.00				5.69	2,744.31
Forestry,	1,500.00				839.35	660.35
Surry Road,		\$3,401.00			152.21	3,248.79
Municipal Air Port,		75,000.00		850.00		850.00
Drains,	9,100.00				1,454.14	7,645.86
Sewers & Plant,	14,560.00		8,000.00	3,540.00	26,100.00	—0—
Water Works						
Office & Salaries,	5,170.00					
Supplies,	700.00					
Insp. at Source,	1,200.00					
Filter Plant,	2,000.00					
Main Repairs,	2,400.00					
Meters,	1,500.00					
Hydrant Repairs,	1,000.00					
Repair Shop,	2,000.00					
Garage,	1,800.00					
Taxes,	800.00					
Service Repairs,	2,000.00					
Material Supplies,	2,500.00					
Miscellaneous,	1,500.00					
Civilian Defense,	5,900.00					
	<hr/>					
	\$30,470.00		3,500.00	1,429.38	77,934.35	—0—
Street Lighting						
Department,	\$23,278.40				\$1,190.54	\$22,087.86
Cemetery Dept.,	13,924.00	\$2,474.75			6,769.13	9,629.62
Fire Dept.,	24,468.34	2,500.00			420.00	26,548.34
Police Dept.,	31,811.00	1,460.00			5,445.78	27,825.22
Public Library						
Maintenance,	9,343.91				921.74	8,422.17
Books,	2,000.00				1,000.00	1,000.00

	Operating Expenses	Balances and Income	Balance to be Raised by Taxation
Health Activities & Recreation			
Welfare Department			
Direct Aid,	13,282.89		
Old Age Assist.,	9,500.00		
Administration,	2,600.00		
	<hr/>		
	\$25,382.89	6,382.89	19,000.00
Garbage Coll.,	4,000.00		4,000.00
Health Dept.,	3,185.34	685.34	2,500.00
Elliot Community Hospital,	4,500.00		4,500.00
Dist. Nurse Asso.,	3,000.00		3,000.00
Parks and Playgrounds,	6,678.53	2,678.53	4,000.00
Pub. Band Concerts,	800.00		800.00
Information Booth,	268.29	268.29	—0—
Civic Advertising,	655.74	655.74	—0—
Patriotic Observance,	300.00		300.00
Spanish War Veterans,	100.00		100.00
Planning Board,	615.47	115.47	500.00
Memorial Annuity,	450.00		450.00
Monad. Region Assoc.,	900.00		900.00
Beaver Brook Flood Control,	3,359.60	3,359.60	—0—
Civilian Defense,	5,000.00		5,000.00
Contingency Fund,	10,159.82	159.82	10,000.00
			<hr/>
			\$270,339.83
Special Income			
Railroad Tax,		\$2,900.00	
Savings Bank Tax,		5,500.00	
Int. & Div. Tax,		23,000.00	
Auto Permits,		20,000.00	
Tax Redemption Int.,		8,000.00	
			<hr/>
			59,400.00
			<hr/>
			\$211,439.83

And that the sum of Two Hundred Eleven Thousand Dollars be raised by taxation the present year.

Passed February 19, 1942.

A JOINT RESOLUTION relating to the purchase of a Film.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Seventy Dollars be and hereby is appropriated from civilian defense appropriation to purchase a film taken at Edgewood arsenal on chemical warfare school and fire fighting. Said film to be purchased from Raymond T. Adams, State Coordinator, Augusta, Maine.

Passed March 5, 1942.

AN ORDINANCE to Amend Chapter XXXV, Section 23, by striking out the same and inserting in place thereof the following.

Be it ordained by the City Councils of the City of Keene, as follows:

Section 23. The inspector of buildings shall receive in full for his services and for all duties required by the Ordinances the sum of two thousand two hundred dollars per year payable in equal weekly payments.

Passed March 5, 1942.

AN ORDINANCE TO AMEND Chapter XXXV, Section 4, by striking out the whole of said section and inserting in place the following.

Be it ordained by the City Councils of the City of Keene, as follows:

Section 4. The city messenger shall receive in full for his services and all duties appertaining to his office, the sum of sixteen hundred and fifty dollars per year, to be paid in equal weekly payments.

Passed March 5, 1942.

A JOINT RESOLUTION relating to Water Pipes at Fire Station.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Three Hundred (\$300) Dollars be and hereby is appropriated from any money in the treasury, not otherwise appropriated, for the purpose of renewing the water pipes at the Fire Station, under the direction of the Joint Standing Committee on Lands and Buildings.

Passed March 19, 1942.

A JOINT RESOLUTION relating to Poll Taxes.

Resolved by the City Councils of the City of Keene, as follows:

That the Police Department list poll taxes and dogs for the current year, the expense not to exceed One Hundred Twenty-five (\$125.00) Dollars, to be paid from ordinary City Charges. Said listing to be completed not later than April 15th, 1942.

Passed March 19, 1942.

A JOINT RESOLUTION relating to Cleaning and Painting Offices.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of One Hundred Thirty Dollars be and hereby is appropriated from any money in the treasury, not otherwise appropriated, for the purpose of cleaning and painting the Office of the City Clerk; the Office of the Health Officer, and the hallway leading to the same; to be expended under the direction of the Joint Standing Committee on Lands and Buildings.

Passed April 2, 1942.

A JOINT RESOLUTION relating to Fire Hydrant on Bradford Street.

Resolved by the City Councils of the City of Keene, as follows:

That the Joint Standing Committee on Public Works cause a fire hydrant to be installed on Bradford Street, the location of hydrant to be approved by chief engineer of Keene Fire Department. The cost of installing said hydrant to be paid from the water revenues.

Passed April 2, 1942.

A JOINT RESOLUTION relating to the purchase of land.

Resolved by the City Councils of the City of Keene, as follows:

That the Mayor be and hereby is authorized and empowered to purchase any parcel or tract and/or parcels or tracts of land in Swanzy, New Hampshire, for the City of Keene, which the Airport Committee deem necessary as new sites for buildings acquired in the purchases of land on the proposed Airport site in Swanzy, New Hampshire.

Passed April 2, 1942.

A JOINT RESOLUTION relating to an Appropriation.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Five Hundred Dollars be and hereby is appropriated from any money in the treasury not otherwise appropriated for the maintenance of fire apparatus, to be expended under the direction of the Joint Standing Committee on Fire Department.

Passed April 2, 1942.

AN ORDINANCE relating to the preparation for and conduct during black-outs and air raids.

Be it ordained by the City Councils of Keene - -

(1) Finding and declaration of necessity—It is hereby found and declared that the interest of the City of Keene in the public safety of its citizens and in the National Defense compell the enactment of rules and regulations with reference to blackouts and air raids and it is further found and declared that a black-out is one of the most important phases of passive defense. That it is one of the most difficult to achieve successfully. That it requires planning and advance preparation as well as the fullest cooperation from the people at large. That the purpose of a blackout is to deprive enemy airmen of all possible reference points which might aid them in locating targets such as air fields, utilities, industrial plants and centers of population. That the objective to be achieved by black-out procedure and regulations is to have all exterior lights so controlled that they can be immediately extinguished upon the sounding of the blackout alarm or the air raid alarm or upon the issuance of a command to extinguish them and to have all lights and buildings so controlled that upon the alarm these lights can be immediately extinguished or by the use of screens or other blackening devices no light can be observed from the outside. It is further found and declared that the public safety demands rules and regulations as to the conduct of individuals and motor traffic during black-outs and air raids.

(2) Definitions - -

(a) "Black-out is a condition in a prescribed area under which all or certain lights are ordered extinguished or effectively screened by the Army, Navy, Civilian Defense or special authority during a period from one-half hour after sunset to one-half hour before sunrise."

(b) Air Raid alarm is a signal designated by proper authority.

(c) The signal for a black-out shall be the air raid alarm or the extinguishment of street lights, whichever occurs first, or any other signal or signals designated by the proper authority.

(d) The all-clear signal is the signal designated by proper authority.

(e) Premises means land and buildings thereon or any part of land or buildings being used by individuals or businesses.

(f) Motor vehicles shall include all forms of transportation including automobiles, motor cycles, busses, bicycles and horse drawn vehicles.

(g) The term persons shall include individuals, corporations, partnerships, associations, societies, lodges, churches, custodians of private or public buildings or organizations, heads of governmental departments and merchants.

(3) Preparation - -

(a) All persons shall make plans for the immediate extinguishment of all exterior lights of whatever description and all store window lights or display lighting upon the sounding of the air raid alarm or black-out signal.

(b) All persons shall make plans for either the extinguishment of all interior lights or the blackening out of the same upon the sounding of the air raid alarm or the black-out signal.

(c) All street lighting shall be prepared for immediate blackout under the direction of the public utilities.

(d) All traffic lights shall be discontinued or equipped with proper shields.

(e) All persons shall immediately prepare in their dwellings one or more rooms properly blacked out.

(f) All owners of buildings other than private dwellings shall install forthwith upon order of the Chairman of the blackout committee or someone appointed to act in his place such safety equipment for a black-out as he may prescribe.

(g) All illuminated signs, flood lights, store window lights or other display lighting from the outside shall be extinguished from sunset to sunrise unless the owner or persons in control thereof has made arrangements satisfactory to the Chairman of the black-out committee or the Chief air raid warden whereby such lights shall be turned off immediately when the signal for a black-out is given.

(h) All stairways leading from side walks down into basements stores, barber shops, storage spaces shall be closed every night from one-half hour after sunset to one-half hour before sunrise during the duration of the war by the use of a gate or some other form of barricade so constructed as to prevent pedestrians from falling down said stairways.

(i) All owners or occupants of premises shall immediately remove from their present position any sign or signs which will in any way interfere with pedestrian travel upon sidewalks during a black-out.

(j) All owners of premises shall immediately take reasonable steps to remove any obstacle or obstacles upon their premises such as low wire fences or temporary structures which might cause injury.

(k) All persons living in areas outside of the compact part of the city of Keene where the black-out signal or air raid alarm signal cannot be heard shall black-out in a reasonable manner every night from one-half hour before sunset to one-half hour before sunrise.

(4) Conduct during a black-out - - -

(a) Upon the signal for a black-out or at sunset if that occurs during an air raid alarm, the occupants of all premises or parts of premises, public or private, shall extinguish all lights or darken the premises so that no light is visible from the outside.

(b) The manager, superintendents or persons in control of hotels, apartments, office buildings and all other places of multiple occupancy and use shall extinguish all lights whether in public places or in tenants rooms on the signal for a black-out.

(c) All lights left burning on premises not occupied at night shall be immediately extinguished on the giving of a black-out signal.

(d) All outside lights including lights for work being done in the open shall be extinguished immediately on the giving of the signal for a black-out.

(e) All outside activity which involves fire or in any way creates or displays a source of light shall cease between sunset and sunrise and such fires or lights shall be extinguished unless arrangements are made by the person in control thereof satisfactory to either the Chairman of the black-out committee or the Chief air raid warden so that such fire or lights shall be extinguished immediately upon the giving of the signal for a black-out.

(f) When the black-out signal is given the operating management of all railroads shall immediately extinguish all lights on railroad stations, buildings and other structures insofar as is practical without interference with the movement of traffic.

(g) When the signal for a black-out is given, all street lighting shall be extinguished as rapidly as possible without interfering with electric, gas, water, fire power and other similar services applied to the locality.

(h) When the signal for a black-out is given all traffic signals which have not been shielded shall be extinguished.

(i) Upon the black-out signal, all fire and police signal lights shall be reduced as far as is practicable and such lights shall be shielded in such a manner that no light is visible above the horizontal.

(j) During a black-out, smoking or lighting of matches outdoors is forbidden.

(k) Flashlights of very low intensity and equipped with approved lenses and directed downward may be used during a black-out.

(l) All domestic animals shall be tied up during a black-out.

(m) Fires in fireplaces shall be extinguished during a black-out. The coaling up or stoking of fires during a black-out shall be reasonably restricted.

(n) The authority under which work is being done on any street or highway or other outside place shall protect any excavation or construction made in connection therewith with an adequate white mark, properly shielded lights or a watchman from one-half hour after sunset to one-half hour before sunrise.

(o) The above sections shall apply from the time any official black-out signal or air raid alarm is given continuously until the official all clear signal is given thereafter.

(5) Vehicular Traffic - -

(1) During air raids only emergency vehicles and those displaying O. C. D., A. R. C. or authorized military insignia shall be permitted to move.

(2) During black-outs when there is no air raid alarm, all traffic may move if equipped with approved black-out lighting equipment subject only to special rules and regulations as provided herein. Until further notice by proper authority approved black-out lighting equipment is only that approved by the United States Army or the Civilian Defense authority.

Subsection A

(1) From the time any official air raid signal is given continuously until the official all clear signal is given thereafter, only the following types of traffic shall be permitted to move.

(a) Vehicles of the armed forces of the United States of America.

(b) Ambulances, police and fire vehicles, and vehicles being then officially used by the several branches of the Civilian Defense Administration, including air raid wardens, demolition squads, and bomb removal squads actually in the emergency service.

(c) Vehicles actually in emergency service for the repair or control of public utility equipment, whether privately or publicly owned.

(d) Vehicles of the State Home Guards under actual control of officers or enlisted men of the State Home Guards and actually in emergency services.

(2) Vehicles described in sections (a) and (b) of the preceding paragraph shall be deemed emergency vehicles and as such shall have general right of way over all other traffic except that ambulances, police and fire vehicles shall have the right of way over other emergency vehicles.

(a) All vehicles in emergency use shall be distinguished by the letter, mark or flag designated by the proper authority.

(3) Operators of all other vehicular traffic shall:

(a) Immediately draw to the side of the road or street and stop in such a manner and in such a place so as not to obstruct the reasonable use of the road or street, or any intersecting road or street, fire hydrant, or police or fire station driveway or other emergency driveway.

(1) During the period of such air raid alarm, parking regulations pertaining to lights, time limits, loading zones, distances from intersections and parking in prohibited zones shall be suspended except insofar as their violation may constitute a violation of this ordinance.

(b) Extinguish all lights.

(c) Lock the ignition of such vehicle, but shall not in any case, lock the doors of such vehicle.

(d) Set the hand brake of such vehicle.

(e) Immediately remove from said vehicle the rotor or distributor arm of the ignition system or otherwise render the said vehicle incapable of operation.

(f) Seek shelter.

(g) In the case of horse-drawn vehicles, immediately halt the horse or horses thereof firmly and securely to a fixed object if one is available and if none is available to the vehicle itself after unhitching said horses.

Subsection B

(1) During blackouts, when no air raid signal has been given, no person, firm or corporation shall operate any vehicle upon the public streets or highways which is not equipped with lights so shielded as to prevent said lights or the reflection thereof from being visible at such altitude as may be prescribed by the United States Army or the proper Civilian Defense authority.

(2) Operators of vehicles moving during blackouts shall observe the following rules and regulations:

(a) No person shall drive or operate any vehicle within the compact part of the city at a speed in excess of ten miles per hour, nor in a manner so as to endanger the life, limb or property of any person.

(b) Operators shall obey and conform to all officially placed traffic signs, signals and markings, whether the same be of an emergency or temporary nature or not.

(c) Where special routes have been officially established operators shall conform to such route designations both as to direction and type of vehicle.

(d) Where speeds of less than ten miles per hour are designated by official signs or markers or by direction of a police officer or other authorized officer, operators shall not drive vehicles in excess of such lowered speeds.

(e) No operator of a vehicle shall drive to the left of the center line of the roadway except in cases where the right hand side of said roadway is impassable and then only in such a manner as not to endanger other traffic then and there lawfully upon said roadway.

(f) No operator of a vehicle shall pass any other vehicle proceeding in the same direction and shall not drive within a distance of fifty feet from the vehicle immediately ahead proceeding in the same direction, except in cases where the pavement is of sufficient width to accommodate more than a single lane of travel in the same direction and where the operator of such following vehicle is in another lane than that in which he is overtaking.

(g) No operator of a vehicle shall make a "U" turn on any roadway so as to proceed in the direction from whence he come.

(h) During blackouts no person afoot shall cross or attempt to cross any roadway at any place other than an established crosswalk except in compliance with the directions of an official sign or marking or under the direction of a police officer or other authorized officer.

(i) At all established crosswalks where traffic is controlled by a police officer or other authorized officer or by special signs or signals, pedestrians shall obey the directions of such officer, sign or signal.

(j) At all established crosswalks where traffic is not controlled by a police or other authorized officer or by any official sign or signal, pedestrians shall come to a stop before entering upon the street or roadway.

(k) No domestic animals shall be allowed to roam or graze upon the right of way of any public street or highway during blackouts and it shall be the responsibility of the person in whose control and custody said animals are, to remove such domestic animals and to so confine them that they may not return to the public highway for the period of the blackout.

(5) Nothing in this ordinance contained shall be construed so as to regulate traffic upon the public streets and roadways at times other than during air raids and blackouts. During the period of air raids and blackouts all matters with reference to the control and regulation of traffic which are not specifically legislated upon herein shall be governed by other prevailing laws and ordinances which are now and may hereafter be effective.

(6) The Mayor, the Chief of Police, the Chairman of the Black-Out Committee and the Chief Air Raid Warden may, by majority action prescribe additional rules and regulations not inconsistent herewith with regard to the conduct of persons and the operation of vehicles from time to time during blackouts and air raids as may be necessary under special circumstances to accomplish the purpose of this ordinance.

(7) The air raid wardens and the black-out committee and any others designated by the Mayor are given the power of enforcement of this ordinance in conjunction with the police excepting the said air raid wardens and members of the black-out committee and others appointed by the Mayor are not herein granted the power of making arrests.

(8) Notwithstanding any other evidence of legislative intent, it is hereby declared to be the controlling legislative intent, that if any provision of this act, or the application thereof to any person or circumstances, is held invalid, the remainder of the act and the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby.

(9) The provisions of this ordinance shall apply to blackout and air raid tests.

(10) General Penalty - -

(a) Any person convicted of violation of any provision of this title, or any rule or regulation made under authority thereof, shall be fined not exceeding \$20.00.

This Ordinance To Take Effect Upon Its Passage.

Passed April 2, 1942.

A JOINT RESOLUTION relating to an Electric Street Light.

Resolved by the City Councils of the City of Keene, as follows:

That the Joint Standing Committee on Street Lights, at its discretion, cause an electric street light to be installed on West Street, west of Blossom Street.

Passed April 16, 1942.

A JOINT RESOLUTION relating to Deed of Land.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its Councils accepts a certain tract of land described in deed of Union School District, dated April 15, 1942, for highway purposes, and that the deed be recorded in Cheshire Registry.

Passed April 16, 1942.

A JOINT RESOLUTION relating to Fire Insurance.

Resolved by the City Councils of the City of Keene, as follows:

That the Finance Committee be and hereby is authorized to cancel all existing fire insurance policies on all city buildings and contents, including the Keene Public Library Building and contents, and the American Legion Building. In lieu of said fire insurance coverage said Finance Committee is hereby authorized to place fire insurance coverage on all city buildings and contents, including the Keene Public Library Building and contents, and the American Legion Building, in the sum of Two Hundred Forty Six Thousand Dollars (\$246,000.00) in one comprehensive fire insurance policy schedule, premium of which will be based on a three year average rate for the entire policy schedule. One third of said policy schedule premium shall be paid each year beginning with the year 1943. The sum of Eight Hundred Dollars (\$800.00) is hereby appropriated from money not otherwise appropriated to permit this fire insurance coverage change. The Accounting Officer of the City shall be responsible for the issuance of the proper vouchers for the premium payments, and the proper charges to the various department accounts, for the insurance coverage on their respective buildings and contents.

Passed April 16, 1942.

A JOINT RESOLUTION relating to repairs to the Fire Station.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Two Hundred Fourteen Dollars and fifty cents, (\$214.50) be and hereby is appropriated from any money in the treasury, not otherwise appropriated, for the purpose of repairing the roof on the hose tower at the Fire Station. Said repairs to be made under the direction of Joint Standing Committee on Lands and Buildings.

Passed May 7, 1942.

A JOINT RESOLUTION relating to the Purchase of a Boat.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Three Hundred Dollars (\$300.00) be and hereby is appropriated from any money in the treasury, not otherwise appropriated, to purchase a boat and outboard motor for the use of any City Department, same to be housed in Fire Department shed and to be kept in constant good order. To be purchased by the police committee.

Passed May 7, 1942.

To the City of Keene:

Miss Margaret W. Twitchell, in her will, provided as follows:

"I give and bequeath to the City of Keene, New Hampshire, the sum of Four Hundred Dollars, (\$400.) for the perpetual care and maintenance of the George B. Twitchell cemetery lot, in Woodland Cemetery in said Keene. I direct that the entire income from this bequest be expended annually on the care and maintenance of said cemetery lot and such part of the income as is not used in this manner shall be added to the principal of said fund."

Will the City pass the proper resolution to accept this legacy and give a receipt therefor.

ESTATE OF MARGARET W. TWITCHELL,

By Philip H. Faulkner, Executor.

April 16, 1942.

A JOINT RESOLUTION relating to the Margaret W. Twitchell Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts the Margaret W. Twitchell Cemetery Fund of Four Hundred Dollars (\$400.00), in trust, however, the income to be used for the care of the George B. Twitchell lot No. 7, Section 5 in Woodland Cemetery.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed May 7, 1942.

May 1, 1942.

City of
Keene, New Hampshire

In Re: Estate of Robert B. Munsell

Gentlemen:

This matter has now been finally closed the last piece of land having been sold recently and the money received last month. Under paragraph 10 of Mr. Munsell's will there was a bequest of \$500.00 to you, in trust, however, the income thereof to be expended in the perpetual care of my lot in which I am to be buried.

There was enough received to pay 89.53 percent of the non-taxable legacies making the amount due in the particular matter \$447.65. Of this amount, you have heretofore received \$350.00, and I am enclosing you my check for \$97.65 together with a receipt for that amount which I wish that you would sign and return to me.

Yours very respectfully,

ARTHUR OLSON.

AO:jj

Enc. 2

A JOINT RESOLUTION relating to the Robert B. Munsell Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

Whereas the executor under the will of Robert B. Munsell offers Ninety-seven Dollars and sixty-five cents (\$97.65), the last portion of a legacy left to the City of Keene for the care of Lot No. 23, Section 3, in Woodland Cemetery. This amount added to the Three Hundred and Fifty Dollars (\$350.00), heretofore received by the City of Keene, makes a total of Four Hundred Forty-seven dollars and sixty-five cents (\$447.65).

The City Clerk shall receipt for the Ninety-seven Dollars and sixty-five cents (\$97.65) which shall be invested by Trustees of Trust Funds according to law.

It is understood that the total of \$447.65 is 89.53 percent of legacy left to the City and is all that will be available from the estate of Robert B. Munsell.

Passed May 7, 1942.

To the City Councils of the City of Keene:

The undersigned desires to give to the City of Keene, the sum of One Hundred and Fifty dollars (\$150) in trust however, and the income to be used for

the perpetual care of the Robert A. Worsley lot No. 354 in N. E. D. Woodland Cemetery. This fund to be known as the Robert A. and Annie B. Worsley fund.

ANNIE B. WORSLEY.

A JOINT RESOLUTION relating to the Robert A. and Annie B. Worsley Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts the Robert A. and Annie B. Worsley Cemetery Fund of One Hundred Fifty Dollars (\$150.00), in trust, however, the income to be used for the care of the Lot No. 354 in North East Division Woodland Cemetery.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed May 7, 1942.

A JOINT RESOLUTION relating to Collections and Discount on Taxes.

Resolved by the City Councils of the City of Keene, as follows:

That the tax collector be and he is hereby authorized and instructed to allow a discount of two per centum on all taxes assessed the present year, which shall be paid on or before August 1st, 1942, except poll taxes, which are due and payable April 1st, 1942.

That the tax collector is hereby authorized to give notice in writing of persons whose taxes shall be unpaid, after the same have been due and payable for a period of two weeks and if the said taxes are not paid within fourteen days after the said notice, then the said collector may charge twenty cents for said notice and may distrain for the same.

That the tax collector is hereby authorized to appoint such deputies as he may see fit, which said deputies shall be sworn, give bond to the satisfaction of the city, and have the powers of collectors, and who may be removed at the pleasure of the collector.

Passed May 7, 1942.

282 Roxbury Street
Keene, New Hampshire

May 18, 1942.

Elmer B. Chamberlain, Esq.,
Keene, N. H.

My dear Mr. Chamberlain:—

I enclose herewith a check in the amount of \$200.00, for the perpetual care and maintenance of the lot in Woodland Extension, No. 664 and known as the John J. Landers Lot.

In addition, I enclose a check in the amount of \$200.00 for the perpetual care and maintenance of the adjoining lot in Woodland Extension, No. 665 and known as the Clarence M. Weed Lot.

These sums are paid to the City under the usual conditions that such gifts are made as trust funds. Will you kindly have proper resolutions drawn for acceptance of the gifts by the City Councils at their next meeting.

Yours very truly,

IRENE W. LANDERS.
Mrs. John J. Landers.

A RESOLUTION relating to the John J. Landers and Clarence M. Weed Cemetery Funds.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils hereby accepts the John J. Landers Cemetery Fund of Two Hundred Dollars and the Clarence M. Weed Cemetery Fund of Two Hundred Dollars, in trust, however, the income from the John J. Landers fund to be used for the care of Lot No. 664. The income from the Clarence M. Weed fund to be used for the care of Lot No. 665. Said lots are in Woodland Cemetery.

The City Clerk shall receipt for said funds which shall be invested by the Trustees of Trust Funds according to law.

Passed May 21, 1942.

AN ORDINANCE amend Chapter III of the Building Ordinances by adding thereto the following section.

Be it ordained by the City Councils of the City of Keene, as follows:

Section 10. The Inspector shall annually in the month of May make an inspection of the roofs on all city buildings and file a written report of his findings with the Board of Mayor and Aldermen.

Passed May 21, 1942.

AN ORDINANCE amending the Zoning Ordinance.

Be it ordained by the City Councils of the City of Keene, as follows:

That the Zoning Ordinance, passed June 5, 1941, be amended by adding the following to Section 20.

SECTION 20.

M. No trailer coach shall be used for human habitation in any single residence, general residence, business, industrial, or unrestricted district, but a trailer coach may be permitted by the Board of Adjustment in an agricultural district under proper restrictions, provided written permission is filed with the Board from the owner of the property; except that the permission of the Board shall not be necessary where a trailer coach is proposed to be used in a regular tourist camp, and the trailer coach and camp regulations of the State of New Hampshire are observed.

Passed May 21, 1942.

Keene, N. H., May 25, 1942.

To the City Councils of Keene:

The undersigned desire to give to the City of Keene, in trust however, the sum of One Hundred Fifty Dollars, (\$150), the income to be used for perpetual care and improvement of lot No. 636, Section 14, Woodland Extension. The fund to be known as the Robert S. and Clara A. Calef fund. We are ready to pay this sum on notice from the city of its willingness to accept.

ROBERT S. CALEF,
CLARA A. CALEF.

A JOINT RESOLUTION relating to the Robert S. and Clara A. Calef Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts the Robert S. and Clara A. Calef Cemetery Fund of One Hundred Fifty (\$150.00) Dollars, in trust, however, the income to be used for the care of Lot No. 636, Section 14, in Woodland Cemetery.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed June 4, 1942.

A JOINT RESOLUTION accepting a deed of land for cemetery purposes.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts a deed from Doris Russell Foote, Trustee, dated May 20, 1942, for cemetery purposes. That this land is situated at the corner of Arch and Bradford Streets adjoining the cemetery on Bradford Street and is an addition to said cemetery.

Passed June 4, 1942.

A JOINT RESOLUTION relating to City Councils Journal.

Resolved by the City Councils of the City of Keene, as follows:

That a Journal be provided each member of the City Councils to consist of minutes of all meetings, the disposal, by each board, of any ordinances and resolutions, and such other information as may be required by the Councils relative to joint business, and that the sum of fifty (50) Dollars be and hereby is appropriated from money not otherwise expended to cover cost of said journal.

Passed June 18, 1942.

AN ORDINANCE amending Chapter I City Ordinances.

Be it ordained by the City Councils of the City of Keene, as follows:

Amend Chapter I of City Ordinances by striking out the whole of said Chapter and inserting in place thereof the following:

CHAPTER 1

Accounts, Expenditures and Finance

Section 1. There shall be elected by the City Councils in joint convention and by joint ballot, in the month of January every five years, a Comptroller, who shall be an experienced accountant, who shall hold office until the first Tuesday of January of the fifth year ensuing or until his successor is elected. In the first instance only, said Comptroller shall be elected on or before July 2nd, 1942, and shall hold office until the first Tuesday of January 1947, or until his successor is elected. No person shall be elected to said office who has attained the age of 60. In case a vacancy occurs in said office of comptroller by death, resignation, or otherwise, the City Councils, at their next regular meeting, shall declare the existence of such vacancy and the cause thereof, whereupon said City Councils shall meet in convention and elect a comptroller who shall serve the unexpired term and until his successor is duly elected. He can be removed for cause by a two-thirds vote of the City Councils on charges brought either by the Mayor or by five members of said Councils, said charges to be in writing and said removal to take place only after a public hearing at which charges shall be read. Said public hearing shall be held within thirty days after the filing of written charges.

Section 2. The Comptroller shall have the status of a department head with all the duties pertaining to his department. The City Councils may authorize said officer to employ such assistance as they deem necessary and they may assign to him from other departments from time to time such duties as they believe should be so assigned.

Section 3. The duties of the Comptroller shall be the preparation of the annual city budget, keeping of adequate accounting records and procedure as hereinafter described and such other duties as the City Councils may decide on their own cognizance or upon recommendation of the Mayor.

Section 4. The Comptroller shall be the accounting officer of the city and he shall prescribe the accounts and cost records to be used by all departments coming within the scope of this Ordinance. The Comptroller shall operate a set of general accounts embracing all the financial transactions of the city and such subsidiary accounts and cost records as may be required by ordinances for purposes of administrative direction and financial control. All invoices for purchases shall be certified to by authorized department heads and delivered to the Comptroller before cash discount expiration date. He shall have custody of all contracts, orders and other documents by which the city incurs financial obligations. He shall audit all bills, invoices, payrolls and other evidences of claims, demands or charges against the city and to determine the regularity and legality of such claims, demands or charges. All materials and supplies purchased for the account of the city shall be received and checked by the department heads or their authorized agents and a copy of the proper receiving records turned over promptly to the Comptroller. Thereupon the Comptroller shall prepare proper vouchers and checks for payment of said purchases, taking all cash discounts and submit the same to the Mayor and City Treasurer for payment. All vouchers must bear the signature of the Comptroller before payment.

All doubtful and questionable claims presented to the Comptroller shall be by him so marked over his signature and returned to the party presenting them. It shall be his duty so to mark and return all claims for materials and supplies purchased in unreasonable quantities or charged for at unreasonable prices, or wherein any unreasonable or questionable charge is made against the city.

It shall be the duty of the Comptroller if he shall discover any irregularity or shall be of opinion that the interest of the city is being neglected or disregarded in the financial transactions of any officer or agent, to make immediate report to the mayor and finance committee.

No money shall be drawn out of the city treasury except upon the order of the Mayor and countersigned by the City Treasurer.

Each City Officer who has received any money on behalf of the City, shall pay to the City Treasurer the amount in his hands daily and the City Treasurer shall give to each City Officer a written receipt for all moneys received by him and the City Treasurer shall furnish the Comptroller with copies of receipts of said moneys so received.

The Comptroller shall make by the tenth day of each month, monthly reports on all receipts and expenditures of the City to the Mayor and Finance Committee and shall make monthly reports on funds, appropriations, allotments, encumbrances and authorized payments to the Mayor, the Councils and to the head of the department or agency directly concerned.

Whenever any appropriation shall be expended, the Comptroller shall immediately notify the Mayor and the City Councils; and the board of Mayor and Aldermen shall not pass or allow any claim or account chargeable to any head or appropriation which has been expended, until the City Councils shall have provided the means of paying the same. Nor shall any officer of the city or committee of the City Councils have power to pledge the credit of the city for any debts they may incur beyond the appropriations set apart for the various departments unless thereto specially authorized by vote of the City Councils.

The Comptroller shall maintain a daily balance of receipts and expenditures by all City departments and it shall be the responsibility of all department heads to submit to the Comptroller such information as will make such balance possible, said information to be prepared and submitted in form as required by the Comptroller.

Section 5. The fiscal year of the City shall be the calendar year.

Section 6. The Comptroller, beginning with the fiscal year 1943, shall supervise the preparation of the annual City budget, as hereinafter described.

At least two months prior to the end of each fiscal year the Comptroller shall require, in writing, each department head to prepare his or her estimate of the revenue receipts and proposed expenditures for the next fiscal year, and same shall be submitted to Comptroller not later than one month before the close of each fiscal year.

On or before the tenth of January, the Comptroller shall submit to the Mayor and Finance Committee an estimated budget of revenue and expenditures for the fiscal year. Included in said estimate must be every part of the City Government.

The estimates shall be compiled from detailed information obtained from the various departments on uniform blanks prepared by the Comptroller, and shall set forth:

- a) An itemized estimate of the expense of conducting each department.
- b) Comparisons of such estimates with the corresponding items of expenditure for the last two complete fiscal years.
- c) Reasons for proposed increases or decreases in such items of expenditures compared with the current fiscal year.
- d) A separate schedule of each department showing the things necessary for the department to do during the year, and things desirable to do if funds permit.
- e) Items of payroll increases as either additional pay to present employees or pay for more employees.
- f) An estimate of the anticipated income of the City from taxation and other sources to meet current expenses for the fiscal year.
- g) Delinquent taxes, if any, for current and preceeding years, with percentages collectible.
- h) A statement of the amounts to be appropriated:
 - For interest on the City debt.
 - For paying off any bonds maturing during the year.
- i) The total of outstanding gross and net debt of the City, classified as to limits on such indebtedness, with a schedule of maturities of the outstanding general bonds classified to show those for which debt service levies are made inside and outside the limits on the tax rate.
- j) Such other information as may be required by the City Councils.

Not later than the first regular meeting in February of each year the Mayor shall submit to each member of the City Councils the estimated budget for the fiscal year.

The annual City budget shall be voted by the City Councils not later than the first regular meeting in March of each year.

Section 7. The appropriations authorized each year shall not be available for expenditure until allotted as provided for in section 8.

Section 8. Before an appropriation for any department or establishment shall become available, such department or establishment shall submit to the mayor not less than thirty days before the beginning of each quarter of each fiscal year a requisition for an allotment of the amount estimated to be necessary to carry on its functions during the ensuing quarter; and such requisition shall contain such details of proposed expenditures as may be required by the mayor. The mayor shall approve such allotments, or modifications thereof, as he may deem necessary and shall submit copies of the allotments thus approved to the head of the department or establishment concerned, and to the comptroller, who shall set up such allotments on his books and be governed accordingly in his control of expenditures. Allotments of appropriations made for land, permanent improvements, and other capital projects may be allotted in one amount by classes or projects for which they are expendable without regard to quarterly periods. Allotments may be subsequently modified by the mayor either upon his own initiative or upon the written request of the head of the department or establishment concerned, and the head of the department or establishment and the comptroller shall be given notice of such modification in the same way as in the case of original allotments.

Section 9. The mayor, and the comptroller when so authorized by the mayor, are hereby authorized to make such inquiries regarding the receipt, custody, use, and issuance of city funds and property, existing organization, activities and methods of business of the departments, assignments of particular services to particular departments and the regrouping of such services as in the opinion of the mayor will enable him to make recommendations to the city councils and, except where the existing situation is established by city ordinance or state statute and where control is vested by city ordinance or state statute in the board of aldermen or in the board of aldermen and the common council, the mayor is hereby authorized to order such action taken as in his opinion will result in increased economy and efficiency in the conduct of the affairs of the city.

Section 10. Each department and establishment shall keep its equipment, tools, materials and supplies in proper order and shall keep a permanent written record showing the quantity received, issued and on hand, with dates and such other information as may be required by the comptroller.

Section 11. No equipment, tools, material or supplies shall be issued by a department or establishment without a written requisition signed by the head of the department or establishment, or someone vested with that authority by him, and containing such information as the comptroller may require. A clear carbon copy of each requisition shall be furnished immediately to the comptroller.

Section 12. The comptroller shall keep a permanent written record of all equipment owned by the city showing source of supply, date of purchase, purchase price delivered, cost of installation, cost of all repairs and improvements, estimated life, rate of annual depreciation, depreciation by years, and depreciated value.

Section 13. The comptroller shall keep a permanent written perpetual inventory record of all tools, material and supplies by departments showing date, order number, quantity ordered and unit price to be paid; date, quantity received, unit and total cost delivered; date, quantity issued, requisition number, unit and total cost; the quantity and cost of the balance on hand; and such other information as the Mayor and Committee on Finance may find desirable.

Section 14. On or before March 15th, 1941, there shall be prepared an annual six year Capital Budget. Said Capital Budget to contain the property tax valuation, tax rate, tax income, indebtedness, debt service, expenditures and receipts of the previous fiscal year and to contain the estimated property tax

valuation, tax rate, tax income, indebtedness, debt service, expenditures and receipts for the current fiscal year and the next following consecutive five years.

On or before March 15th of each fiscal year, it shall be the duty of the Comptroller in cooperation with the City Planning Board to submit to the Mayor and Finance Committee a revised six year Capital Budget showing any changes that may have occurred in capital appropriations or any other items for the current fiscal year of the six year Capital Budget, any revision deemed necessary or advisable for other years, and showing estimates as required by the preceding paragraph for the sixth year of said Capital Budget.

It shall be the duty of each department head to furnish the Comptroller with all information required as to estimated capital expenditures of the respective departments. The Comptroller shall ask the cooperation of the School Board of the Union School District to submit its capital budget estimates annually in order that the six year Capital Budget may be made as accurate as possible.

On or before the first regular meeting in April of each year the Mayor shall submit to each member of the City Councils, the revised estimated six year Capital Budget.

The six year Capital Budget shall be approved by the City Councils on or before the first regular meeting in May of each year.

Section 15. There shall be appointed biannually a joint standing committee on finance, consisting of the Mayor, one alderman, and two councilmen, which committee together with the City Treasurer, shall negotiate all loans to the City which shall be authorized by the city councils.

Whenever the Finance Committee and City Treasurer are authorized by the City Councils to borrow money on the credit of the City, all notes and certificates of indebtedness given therefor shall be signed by the Mayor and City Treasurer, all such notes and certificates shall be entered in a note or bond register by the City Treasurer. Such registers shall describe said notes and certificates by number, date, and amount, the name of the person or bank to whom payable, when payable, the rate of interest and the date of the ordinance or resolution authorizing the same; and no such note or certificate shall be valid until such record shall be made, and the same when paid, with the date of payment, shall be entered on each of such registers.

The Committee on Finance shall, at the close of each year, or as often as it deems it expedient, cause the accounts and records of the Comptroller and the City Treasurer, as well as the records and accounts of any city official or department to be examined by certified public accountants or state accountants.

Section 16. The city treasurer shall, under the direction of the board of mayor and aldermen, keep in a book provided for that purpose, an accurate and true account of all his receipts and payments on behalf of the city, making the same conform in mode of entry as nearly as may be with the accounts kept by the Comptroller. He shall, annually, and oftener if required, lay before the city councils a statement of the condition of the treasury, and all moneys received and paid by him on city account during the preceding year.

Section 17. The Committee on Finance shall constitute a Central Purchasing Agency for the City and shall purchase or contract for all supplies, materials, equipment, and all contractual services required by any city department, except where the functions performed by a department require occasional small purchases, a petty cash fund on the imprest basis shall be established. Said petty cash funds shall never exceed \$50.00 for each department. No single purchase shall be made from said petty cash funds in excess of \$10.00. To reimburse the various department petty cash funds, department heads shall furnish to the Comptroller properly receipted vendor's invoices equaling their disbursements. The Comptroller shall audit and certify same and draw necessary vouchers authorizing reimbursement of said petty cash funds. The Central Purchasing Agency shall have the authority to prescribe the purchasing procedure for all City Departments and may from time to time add to the following rules and regulations for the purchasing procedure of all City Departments:—

a. Every purchase by any department greater than \$50.00 in amount shall be made only after the receipt by the Central Purchasing Agency of sealed competitive bids on uniform specifications. The Central Purchasing Agency,

the Comptroller, and the heads of the departments requiring the material to be ordered shall open the bids at the time and place designated and shall award the order to the lowest bidder: quality, delivery, financial responsibility and guarantees of the bidders being equal.

b. All purchases shall be made on a triplicate written order only, the original copy for the vendor, a second copy for the files of the Comptroller, and the third copy shall be kept on file in the office of the purchasing department. No purchase shall be valid and binding upon the city unless it shall clearly describe the article or articles ordered, the unit prices, the total purchase price of each item and the total purchase price of the entire order, and shall bear the signature of the head of the department or establishment making the purchase and the counter signature of the comptroller who shall ascertain before approval that moneys have been duly appropriated and allotted to meet such obligations, and will become available when the obligations have become due and payable. If the purchase price of the entire order is more than \$50.00, the article or articles ordered shall be described on the order exactly as on the invitation for bids.

c. The Comptroller shall prepare a list of all items used in sufficient quantities by the various city departments which, when consolidated into one total, would result in savings to the city by one single purchase by competitive bidding. The Comptroller shall require department heads to furnish in writing an estimate list of all items needed by their respective departments for the fiscal year. Such a group list shall be brought up to date each fiscal year and no purchases of items in the list shall be made except by competitive bidding unless under emergency conditions when such purchases must conform to the provision of this section.

Whenever any department or agency of the City shall purchase or contract for any supplies, materials or equipment contrary to the provisions of this ordinance or to the rules or regulations made under it, such order or contract shall be void and of no effect. The head of such department or agency shall be personally liable for the cost of such order or contract, and if already paid out of City funds the amount thereof may be recovered from such head in the name of the City in an appropriate action instituted for the purpose.

When considered expedient for the best interests of the City, the Committee on Finance is hereby authorized to order the transfer of materials between departments or agencies which are surplus with one department or agency but may be needed by another. Said transfer orders shall be countersigned by the Comptroller and each department or agency's account credited and debited as the case may be.

Section 18. There shall be a board of trustees of the trust funds held by the city, consisting of three members, whose duties shall be those prescribed by Chapter 162 of the laws of 1915, one of whom shall be elected in the month of January each year by the city councils in joint convention by ballot and majority vote, for the term of three years, and until his successor has been elected and qualified. The members of the first board of trustees chosen under this act shall be elected, one for the term of three years, one for the term of two years, and the third for the term of one year.

Whenever a vacancy shall occur at the expiration of the term of any member of said board, a new member shall be elected for the term of three years; and whenever a vacancy shall occur by reason of death, resignation, removal from office, or other cause, a new member shall be elected for said unexpired term.

Section 19. Where the term "head of department" is used in this ordinance it shall be construed as including City Council Committees of the respective departments.

Passed June 18, 1942.

A JOINT RESOLUTION constituting agreement with the United States relative to operating and maintenance of the Keene Airport.

WHEREAS, the Administrator of Civil Aeronautics of the United States Department of Commerce (hereinafter referred to as the "Administrator"), with the approval of a Board composed of the Secretary of War, the Secretary of the Navy, and the Secretary of Commerce, has designated as necessary for

national defense a project (herein called the "Project") for development of the Keene, New Hampshire, Airport (herein called the "Airport"), which Project is identified as 904-27-3; and

WHEREAS, as a condition precedent to release and operation of the Project, the Administrator requires that the City of Keene (herein called the ("City")) have certain property interests in the landing area of the Airport and the lands to be improved under the Project and enter into an agreement with the United States (herein called the "Government"), in the manner and form hereof; and

WHEREAS, the City is legally, financially, and otherwise able to enter into such an agreement and desires to avail itself of the benefits of prosecution of the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE City Councils of the City of Keene:

Section 1. That for and in consideration of development of the Airport by the Government as contemplated by the Project, the City does hereby covenant and agree with the Government as follows, this agreement to become effective upon the award of any construction contract for any portion of the Project or the inauguration of any portion of the Project under force account, and to continue in full force and effect during the useful life of the improvements made under the Project:

(a) The Government shall have the right to determine the exact nature of the improvements to be made under the Project, the manner in which the Project is to be conducted, the amount of Federal funds to be expended, and all other matters relating to the Project. The City will cooperate with the Government to ensure prosecution of the Project without interference or hindrance, and agrees to permit the agents and employees of the Government, and all persons authorized by the Administrator, to enter upon, use, and occupy the property to be developed, as the Administrator may deem necessary or desirable in connection with the conduct of the Project.

(b) The City agrees to indemnify and save harmless the Government against and from any and all claims and damages which may arise from or in connection with the carrying out of the Project, excepting claims for injuries or death to persons resulting from willful or negligent acts or omissions of the Government or any of its officers, employees, agents, or agencies, all other claims sounding in tort, and claims for materials furnished or work performed pursuant to authority given by officers, employees, or agents of the Government.

(c) It is understood and agreed that all improvements made under the Project shall be the sole and absolute property of the City except where specifically agreed otherwise, in writing, prior to the undertaking of the improvement or installation in question.

(d) The City agrees that, continuously during the term of this agreement, the Airport will be operated as such, and for no other purpose, and that unless utilized exclusively for military purposes, it will at all times be operated for the use and benefit of the public, on reasonable terms and without unjust discrimination, and without grant or exercise of any exclusive right for use of the Airport within the meaning of Section 303 of the Civil Aeronautics Act of 1938.

(e) The City agrees that it will at all times during the term of this agreement maintain in good and serviceable condition and repair the entire landing area of the Airport and all improvements, facilities, and equipment which have been or may be made, constructed, or installed with Federal aid, including all improvements made under the Project, other than facilities and equipment owned by the Government; Provided, that during any period the said landing area or airport improvements, facilities, or equipment are leased by or licensed to the Government for military purposes, the City shall be obligated to bear only that proportion of the expense of maintenance of the landing area or airport improvements, facilities, or equipment so leased or licensed, which their non-military use bears to their total use.

(f) Insofar as is within its powers and reasonably possible, the City will prevent any use of land either within or outside the boundaries of the Airport, including the construction, erection, alteration, or growth, of any structure or other object thereon, which would be a hazard to the landing, taking-off, or maneuvering of aircraft at the Airport, or otherwise limit its usefulness as an airport.

(g) In order to protect the rights and interest of the Government under this resolution, the City agrees that it will not enter into any transaction which would operate to deprive it of any of the rights and powers necessary to perform any or all of the covenants made herein, unless by such transaction the obligation to perform all such covenants is assumed by another public agency. The City further agrees that it will not execute any deed, lease, operation or management agreement, or other instrument affecting the airport or any portion or facility thereof or interest therein, even though the other party to the transaction is the Government acting through the War Department or Navy Department, unless thirty days' notice of its intention so to do has been given to the Administrator, or unless the Administrator has waived the right to such notice. A copy of the proposed instrument in question shall be attached to said notice, which shall state the date upon which the same is to be executed.

(h) The City agrees that, during time of war or national emergency, it will lease to the Government, for military or naval use, the landing area of the Airport, or any part thereof, for a term not to exceed the duration of such war or national emergency and six months thereafter, at a rental which shall be nominal provided that the Government agrees to bear all the expense of maintaining and keeping in good repair such area other than that proportion of the maintenance costs for which the City would be responsible under Section 1 (e) hereof.

Section 2. In order to satisfy the Government that the City is qualified to sponsor the Project under the project eligibility requirements of the Civil Aeronautics Administration and to induce the Government to proceed with the Project in accordance with the offer made by the City in Section 1 hereof, the City does hereby represent and warrant to the Government as follows:

(a) That the City has title in fee simple to all lands comprising the landing area of the Airport and to all lands to be improved under the Project, which lands are shown on the sketch attached hereto as part of Exhibit A, except the Safford lot—about seven acres, the John Doe lot—about nine acres, against both of which eminent domain proceedings have been instituted, and that said lands are held free from any lien, lease, easement, or other encumbrance except as above set forth, and that said lands are sufficient for the construction of two runways as shown in solid lines on the attached property sketch for which only sufficient funds for construction under present CAA allocations are available as per estimate of the U. S. Engineer Office, Providence, Rhode Island. The City guarantees that if an additional allocation of CAA funds is approved to construct the landing area in full accordance with the directive for this project, the City will obtain within fifteen days after notification of approval of the increased allocation title in fee simple, free from any lien, lease, easement, or other encumbrance, to all additional lands necessary for this development.

(b) That the City has the power and authority to adopt this resolution through its City Councils, and to perform all of the covenants contained herein;

(c) That the City is financially and practically able to perform all of the covenants contained in this resolution;

(d) That there is no pending or threatened litigation or other legal proceeding except as above set forth, and no material and relevant fact, which might adversely affect the prosecution of the Project, the operation of the Airport, or the performance of any of the covenants contained in Section 1 hereof, which has not been brought to the attention of the Administrator;

(e) That the City Councils of the City is the proper body to adopt this resolution and has complied with all requirements of law in so doing;

(f) That such of the above representations and warranties as involve questions of law are made upon the advice of the City Solicitor of the City, whose certificate as to such matters has previously been delivered to the City Councils and is annexed hereto and made a part hereof, as Exhibit A.

Section 3. That City Solicitor and City Engineer be and they are authorized and directed to furnish the Administrator copies of all documents representing or evidencing the encumbrance described in Section 2 (a) hereof, together with such legal and factual information relative to the Airport, the Project, and this resolution as the Administrator may reasonably request.

Section 4. That three certified copies of this resolution be sent forthwith to the Administrator, through the Regional Manager of the Civil Aeronautics Administration, 2200 U. S. CUSTOMHOUSE, BOSTON, MASS.

Section 5. That this resolution shall be effective immediately.

I approve of the adoption of the foregoing resolution.

RICHARD L. HOLBROOK, Mayor.

Exhibit A
CERTIFICATE
OF CITY SOLICITOR

I, Arthur Olson, the duly appointed and qualified City Solicitor of the City of Keene, having read the proposed resolution heretofore submitted to the City of Keene by the Administrator of Civil Aeronautics, the adoption of which is required as a condition precedent to the prosecution of a Civil Aeronautics Administration national defense project for the development of the Keene, New Hampshire Airport, CAA Docket No. 904-27-3, do hereby certify:

1. That the City of Keene has title in fee simple to all the lands comprising the landing area of said airport, and to all the lands to be improved under the above Project, which lands are shown on the attached sketch, except the Safford lot—about seven acres and the John Doe lot—about nine acres, against both of which eminent domain proceedings have been instituted, and that said lands are held free from any lien, lease, easement, or other encumbrance, except as above set forth, and that said lands are sufficient for the construction of two runways as shown in solid lines on the attached property sketch for which only sufficient funds for construction under present CAA allocations are available as per estimate of the U. S. Engineer Office, Providence, Rhode Island.

2. That the City of Keene has the power to adopt said resolution through its City Councils and to perform all of the covenants and conditions contained therein.

3. That there is no pending or threatened litigation or other legal proceedings except as above set forth which might adversely affect the prosecution of said Project, the operation of said Airport, or the performance of any of the covenants contained in said resolution.

Dated this 26th day of June, 1942.

ARTHUR OLSON,
City Solicitor.

CERTIFICATE
OF CLERK

I, Elmer B. Chamberlain, duly elected, qualified and acting City Clerk of the City of Keene, do hereby certify that the foregoing resolution was legally adopted at a meeting of the City Councils of the City of Keene duly held on the.....day of....., 19...., and that said resolution has been compared by me with the original thereof on file in my office and is a true copy of the whole of said original.

I further certify that there was attached to the said resolution at the time of its adoption an attorney's certificate and sketch of which the certificate and sketch annexed hereto are true copies.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the City of Keene, this.....day of....., 19....

ELMER B. CHAMBERLAIN,
City Clerk.

SEAL

Passed June 26, 1942.

AN ORDINANCE amending Chapter XXXV, Section 18.

Be it ordained by the City Councils of the City of Keene, as follows:

By striking out section 18 and inserting in place thereof the following:

Section 18. The comptroller shall receive in full for his services the sum of Three Thousand Dollars, payable in equal monthly payments.

Passed July 2, 1942.

June 4, 1942.

City Clerk
Keene, New Hampshire

In Re: George F. Knowlton Estate

Dear Sir:

Under paragraph 3 of the will of the above decedent the following provision appears:

"THIRD I give and bequeath to the City of Keene, One Hundred and Fifty Dollars, in trust however, the income thereof to be expended annually in the care and improvement of the lot in which I shall be buried and in care of the stones thereon."

A check for One Hundred Fifty Dollars to your order for this purpose together with a receipt is hereby enclosed.

Yours very respectfully,

ARTHUR OLSON, Executor.

AO:jb

A JOINT RESOLUTION relating to the George F. Knowlton Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts the George F. Knowlton Cemetery Fund of One Hundred Fifty Dollars, in trust, however, the income to be used for the care of Lot No. 288 in N. E. D. Woodland Cemetery.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed July 2, 1942.

4 Fairfield Ct.
Keene, N. H.
July 10, 1942

To the City Councils of the
City of Keene:

The undersigned desires to give to the City of Keene, in trust, however, the sum of One Hundred and Fifty Dollars (\$150.00), the income to be used for the perpetual care of the Albert G. and Albert H. Kendall cemetery lot No. 216 in N. E. D. Woodland Cemetery.

ALBERT H. KENDALL.

A JOINT RESOLUTION relating to the Albert H. Kendall Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts the Albert H. Kendall Cemetery Fund of One Hundred Fifty (\$150.00) Dollars, in trust, however, the income to be used for the care of Lot No. 216, in N. E. D. Woodland Cemetery.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed July 2, 1942.

A JOINT RESOLUTION relating to War Damage Insurance.

Resolved by the City Councils of the City of Keene, as follows:

That the Joint Committee on Finance with the advice of the Joint Committee on Public Works be and hereby is authorized to place War Damage Insurance on City Buildings, their contents, and Water Works property, in the amount they deem necessary to safeguard the City's investment in said buildings, their contents, and Water Works property, and that the cost for said War Damage Insurance be met from money not otherwise appropriated.

Passed July 2, 1942.

A JOINT RESOLUTION relating to Adjournment.

Resolved by the City Councils of the City of Keene, as follows:

That when these bodies adjourn, it be to meet on the first Thursday of September next, at 7:30 P. M., unless ordered by the mayor.

Passed July 2, 1942.

A JOINT RESOLUTION relating to the Stewart Police Wagon.

Resolved by the City Councils of the City of Keene, as follows:

That the Police Department be and hereby is authorized to transfer the Stewart Police Wagon to the Fire Department.

It being agreed that the Fire Department will maintain said motor vehicle, and it will be available for use by the Police Department when needed.

Passed July 2, 1942.

AN ORDINANCE amending Chapter II, Section 4, City Ordinances.

Be it ordained by the City Councils of the City of Keene, as follows:

That the first line of Section 4 of Chapter II be amended by adding the words "Or any other Police Officer" after the word "police", so that the Section shall read, as follows:

Section 4. The Chief of Police or any other Police Officer shall, in case of fire, repair immediately to the place where the fire may be, and attend diligently to the preservation of the public peace, and the prevention of thefts, and loss or destruction of property.

Passed July 2, 1942.

A JOINT RESOLUTION relating to the discontinuance of the Easterly end of Dunbar Street.

Resolved by the City Councils of the City of Keene, as follows:

That the following described Easterly end of Dunbar Street in said Keene be discontinued as long as the present state of war exists.

Beginning at a stone monument at the Northeasterly corner of the easterly end of Dunbar Street; thence Southerly thirty-three feet by land of Melvin Perkins along the Easterly end of the street to a corner; thence Westerly seventy-eight feet along the Southerly side of the street by land of said Perkins and the Lane Estate opposite the West corner of the said Lane Estate brick building; thence Northerly thirty-three feet crossing the present street to an iron pin at land of said Perkins; thence Easterly seventy-eight feet along the Northerly side of the street and land of said Perkins to the stone monument first mentioned. Intending to describe the Easterly seventy-eight feet of the present layout of Dunbar Street.

Passed July 2, 1942.

A JOINT RESOLUTION relating to Joseph M. Coppolo.

Resolved by the City Councils of the City of Keene, as follows:

Councilman Joseph M. Coppolo having joined the armed forces of our country, be it resolved by the City Councils of the City of Keene, New Hampshire, that by unanimous vote we extend our congratulations and best wishes for every success in the performance of his patriotic duty.

And that a copy be sent to Joseph M. Coppolo.

Passed July 16, 1942.

AN ORDINANCE amending Chapter 29, Revised City Ordinances.

Be it ordained by the City Councils of the City of Keene, as follows:

That Chapter XXIX of the Revised City Ordinances of the City of Keene be amended by adding the following to Section 1 thereof: Comptroller, in the sum of Five Thousand dollars. So that the said section as amended, shall read as follows:

Section 1. The following named officers of the city shall not enter upon the duties of their office until they have furnished bonds, approved by the mayor and aldermen, for the faithful discharge of their duties, in the following sums, to wit: treasurer, in the sum of thirty thousand dollars; superintendent of public works, in the sum of two thousand dollars; collector of taxes and water rents, in the sum of twenty thousand dollars; city clerk, in the sum of one thousand dollars; chief of police, in the sum of three hundred dollars; city messenger, in the sum of three hundred dollars; constables, in the sum of three

hundred dollars each; superintendent of public cemeteries, in the sum of one thousand dollars; comptroller, in the sum of five thousand dollars.

Passed July 16, 1942.

A JOINT RESOLUTION relating to unclaimed funds.

Resolved by the City Councils of the City of Keene, as follows:

That the moneys in special accounts appropriated to pay outstanding checks bearing date prior to January 1, 1940, together with the moneys appropriated to retire Water Bridge Bonds No. 14 and No. 15, and interest thereon, due October 1, 1923, be transferred to the general funds.

Passed July 16, 1942.

A JOINT RESOLUTION relating to Free Use of City Hall.

Resolved by the City Councils of the City of Keene, as follows:

That the Mayor be and hereby is authorized to grant free use of City Hall to organizations giving entertainments for the draftees entering the Armed Forces.

Passed July 16, 1942.

AN ORDINANCE relating to Legalization of Acts of City Officials and Officers.

Be it ordained by the City Councils of the City of Keene, as follows:

That all actions of City Officials and Officers between June 18, 1942 and July 6, 1942 inclusive, whose duties were changed under the Comptroller Ordinance, so called, are hereby legalized, ratified and confirmed.

Passed July 16, 1942.

A JOINT RESOLUTION relating to Buildings Assessed to A. E. Fish & Company.

Resolved by the City Councils of the City of Keene, as follows:

That the custodian of Tax Deeded property be authorized to offer for bids all of the buildings assessed to A. E. Fish & Company, the buildings to be torn down and removed in such manner and within such time as the custodian may decide.

Passed July 16, 1942.

AN ORDINANCE amending Chapter I City Ordinances.

Be it ordained by the City Councils of the City of Keene, as follows:

That Chapter I of the Revised City Ordinance of 1935 as amended, be further amended by adding the following thereto:

Section 20. That the checks for the payrolls of the City Employees shall be signed by the Mayor and City Clerk.

Passed July 16, 1942.

A JOINT RESOLUTION relating to an Appropriation.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Forty Dollars (\$40.00) be and hereby is appropriated from the contingency appropriation to pay the expenses of the entertainment for the draftees, July 16, 1942.

Passed July 16, 1942.

A JOINT RESOLUTION constituting agreement with the United States relative to operating and maintenance of Keene Airport.

WHEREAS, the Administrator of Civil Aeronautics of the United States Department of Commerce (hereinafter referred to as the "Administrator"), with the approval of a Board composed of the Secretary of War, the Secretary of the Navy, and the Secretary of Commerce, has designated as necessary for national defense a project (herein called the "Project") for development of the Keene, New Hampshire, Airport (herein called the "Airport"), which Project is identified as 904-27-3; and

WHEREAS, as a condition precedent to release and operation of the Project the Administrator requires that the City of Keene (herein called the ("City")) have certain property interests in the landing area of the Airport and the lands to be improved under the Project and enter into an agreement with the United States (herein called the "Government"), in the manner and form hereof; and

WHEREAS, the City is legally, financially and otherwise able to enter into such an agreement and desires to avail itself of the benefits of prosecution of the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE City Councils of the City of Keene:

Section 1. That for and in consideration of the development of the Airport by the Government as contemplated by the Project, the City does hereby covenant and agree with the Government as follows, this agreement to become effective upon the award of any construction contract for any portion of the Project or the inauguration of any portion of the Project under force account, and to continue in full force and effect during the useful life of the improvements made under the Project:

(a) The Government shall have the right to determine the exact nature of the improvements to be made under the Project, the manner in which the Project is to be conducted, the amount of Federal funds to be expended, and all other matters relating to the Project. The City will cooperate with the Government to ensure prosecution of the Project without interference or hindrance, and agrees to permit the agents and employees of the Government, and all persons authorized by the Administrator, to enter upon, use and occupy the property to be developed, as the Administrator may deem necessary or desirable in connection with the conduct of the Project.

(b) The City agrees to indemnify and save harmless the Government against and from any and all claims and damages which may arise from or in connection with the carrying out of the Project, excepting claims for injuries or death to persons resulting from willful or negligent acts or omissions of the Government or any of its officers, employees, agents, or agencies, all other claims sounding in tort, and claims for materials furnished or work performed pursuant to authority given by officers, employees or agents of the Government.

(c) It is understood and agreed that all improvements made under the Project shall be the sole and absolute property of the City except where specifically agreed otherwise, in writing, prior to the undertaking of the improvement or installation in question.

(d) The City agrees that, continuously during the term of this agreement, the Airport will be operated as such, and for no other purpose, and that unless utilized exclusively for military purposes, it will at all times be operated for the use and benefit of the public, on reasonable terms and without unjust discrimination, and without grant or exercise of any exclusive right for use of the Airport within the meaning of Section 303 of the Civil Aeronautics Act of 1938.

(e) The City agrees that it will at all times during the term of this agreement maintain in good and serviceable condition and repair the entire landing area of the Airport and all improvement, facilities, and equipment which have been or may be made, constructed or installed with Federal aid, including all improvements made under the Project, other than facilities and equipment owned by the Government; Provided that during any period the said landing area or airport improvements, facilities, or equipment are leased by or licensed to the Government for military purposes, the City shall be obligated to bear only that proportion of the expense of maintenance of the landing area or airport improvements, facilities, or equipment so leased or licensed which their non-military use bears to their total use.

(f) Insofar as is within its powers and reasonably possible, the City will prevent any use of land either within or outside the boundaries of the Airport, including the construction, erection, alteration, or growth, of any structure or other object thereon, which would be a hazard to the landing, taking-off, or maneuvering of aircraft at the Airport, or otherwise limit its usefulness as an airport.

(g) In order to protect the rights and interest of the Government under this resolution, the City agrees that it will not enter into any transaction which

would operate to deprive it of any of the rights and powers necessary to perform any or all of the covenants made herein, unless by such transaction the obligation to perform all such covenants is assumed by another public agency. The City further agrees that it will not execute any deed, lease, operation or management agreement, or other instrument affecting the airport or any portion or facility thereof or interest therein, even though the other party to the transaction is the Government acting through the War Department or Navy Department, unless thirty days' notice of its intention so to do has been given to the Administrator or unless the administrator has waived the right to such notice. A copy of the proposed instrument in question shall be attached to said notice, which shall state the date upon which the same is to be executed.

(h) The City agrees that, during time of war or national emergency, it will lease to the Government, for military or naval use, the landing area of the Airport, or any part thereof, for a term not to exceed the duration of such war or national emergency and six months thereafter, at a rental which shall be nominal provided that the Government agrees to bear all the expense of maintaining and keeping in good repair such area other than that proportion of the maintenance costs for which the City would be responsible under Section 1 (e) hereof.

(i) The City agrees that it will either prosecute to their conclusion the condemnation proceedings mentioned in Section 2 (a) hereof, or acquire unencumbered fee simple title to the property described therein by some other means.

Section 2. In order to satisfy the Government that the City is qualified to sponsor the Project under the project eligibility requirements of the Civil Aeronautics Administration and to induce the Government to proceed with the Project in accordance with the offer made by the City in Section 1 hereof, the City does hereby represent and warrant to the Government as follows:

(a) That the City has title in fee simple to all lands comprising the landing area of the Airport and to all lands to be improved under the Project, which lands are shown on the sketch attached hereto as part of Exhibit A, except the Safford lot of about seven acres, and the John Doe lot of about nine acres, against both of which eminent domain proceedings have been instituted, which proceedings are to be heard on the 11th day of August, 1942, at Keene, New Hampshire, before the Board of County Commissioners for the County of Cheshire and State of New Hampshire, and that said lands are held free from any liens, lease, easement, or other encumbrance except as above set forth, and that said lands are sufficient for the construction of two runways as shown in solid lines on the attached property sketch for which only sufficient funds for construction under present CAA allocations are available as per estimate of the U. S. Engineer Office, Providence, Rhode Island. The City guarantees that if an additional allocation of CAA funds is approved to construct the landing area in full accordance with the directive for this project, the City will obtain within fifteen days after notification of approval of the increased allocation title in fee simple, free from any lien, lease, easement, or other encumbrance, to all additional lands necessary for this development.

(b) That the City has the power and authority to adopt this resolution through its City Councils, and to perform all of the covenants contained herein;

(c) That the City is financially and practically able to perform all of the covenants contained in this resolution;

(d) That there is no pending or threatened litigation or other legal proceeding except as above set forth, and no material and relevant fact, which might adversely affect the prosecution of the Project, the operation of the Airport, or the performance of any of the covenants contained in Section 1 hereof, which has not been brought to the attention of the Administrator;

(e) That the City Councils of the City is the proper body to adopt this resolution and has complied with all requirements of law in so doing;

(f) That such of the above representations and warranties as involve questions of law are made upon the advice of the City Solicitor of the City, whose certificate as to such matters has previously been delivered to the City Councils and is annexed hereto and made a part hereof, as Exhibit A.

Section 3. That the City Solicitor and City Engineer be and they are authorized and directed to furnish the Administrator copies of all documents representing or evidencing the encumbrance described in Section 2 (a) hereof,

together with such legal and factual information relative to the Airport, the Project, and this resolution as the Administrator may reasonably request.

Section 4. That three certified copies of this resolution be sent forthwith to the Administrator, through the Regional Manager of the Civil Aeronautics Administration, 2200 U. S. CUSTOM HOUSE, BOSTON, MASS.

Section 5. That this resolution shall be effective immediately.

RICHARD L. HOLBROOK, Mayor.

Exhibit A
CERTIFICATE OF
CITY SOLICITOR

I, Arthur Olson, the duly appointed and qualified City Solicitor of the City of Keene, having read the proposed resolution heretofore submitted to the City of Keene by the Administrator of Civil Aeronautics, the adoption of which is required as a condition precedent to the prosecution of a Civil Aeronautics Administration national defense project for the development of the Keene, New Hampshire Airport, CAA Docket No. 904-27-3, do hereby certify:

1. That the City of Keene has title in fee simple to all the lands comprising the landing area of said airport, and to all the lands to be improved under the above Project, which lands are shown on the attached sketch, except the Safford lot of about seven acres and the John Doe lot of about nine acres against both of which eminent domain proceedings have been instituted, which proceedings are to be heard on the 11th day of August, 1942, at Keene, New Hampshire, and that said lands are held free from any lien, lease, easment, or other encumbrance, except as above set forth, and that said lands are sufficient for the construction of two runways as shown in solid lines on the attached property sketch for which only sufficient funds for construction under present CAA allocations are available as per estimate of the U. S. Engineer Office, Providence, Rhode Island.

2. That the City of Keene has the power to adopt said resolution through its City Councils and to perform all of the covenants and conditions contained therein.

3. That there is no pending or threatened litigation or other legal proceedings except as above set forth which might adversely affect the prosecution of said Project, the operation of said Airport, or the performance of any of the covenants contained in said resolution.

4. That the lands not yet acquired are so located that either no work is to be done on the property or the Project can be operated without working on the lands until they are acquired by the City.

5. That the City has agreed in the foregoing resolution to acquire title in fee simple to the lands not yet acquired within a reasonable time after release and before completion of the project and has the power to do so.

Dated this sixteenth day of July, 1942.

ARTHUR OLSON,
City Solicitor.

CERTIFICATE OF CLERK

I, Elmer B. Chamberlain, duly elected, qualified and acting City Clerk of the City of Keene, do hereby certify that the foregoing resolution was legally adopted at a meeting of the City Councils of the City of Keene duly held on the 16th day of July, 1942, and that said resolution has been compared by me with the original thereof on file in my office and is a true copy of the whole of the said original.

I further certify that there was attached to the said resolution at the time of its adoption an attorney's certificate and sketch of which the certificate and sketch annexed hereto are true copies.

IN WITNESS WHEREOF I have hereunto set my hand and seal of the City of Keene this 16th day of July, 1942.

ELMER B. CHAMBERLAIN,
City Clerk.

Passed July 16, 1942.

Route 1—Box 628,
Largo, Florida,
July 27, 1942.

City Councils,
Keene, New Hampshire
Gentlemen:

My sister, Arlene R. Andrews, and I desire to create a trust fund for the care of the Cemetery lot in Keene in which our father and mother, Frank J. Barrett and Mary R. Barrett, are buried.

I, therefore, enclose my check for Two Hundred Dollars (\$200) which is to be held in trust and the income expended annually in the care and improvement of the lot in question.

The lot lies in Greenlawn Cemetery and was deeded to Frank J. Barrett as Lot No. 443.

Yours very truly,
(MRS. J. W.) BEATRICE L. MORGAN.

A JOINT RESOLUTION relating to the Frank J. and Mary R. Barrett Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts the Frank J. and Mary R. Barrett Cemetery Fund of Two Hundred Dollars, in trust, however, the income to be used for the care of the Frank J. Barrett Lot No. 443 in Greenlawn Cemetery.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed September 3, 1942.

July 16, 1942

City of Keene
Keene, New Hampshire
Gentlemen:

Harriet L. Lane, by a Deed of Trust dated October 10th, 1890, provided that after the termination of certain life estates that the Trustee "shall pay over to the City of Keene the sum of One Hundred Dollars and so much in addition thereto as may be required to make from my estate and the estates of my said daughters the sum of Three hundred Dollars to be held in trust by said City and the income thereof applied first, to the proper repair of the Farnum F. Lane lot in Woodland Cemetery and any balance thereof to the general repair and beautifying of said Cemetery.....".

The life estates have terminated and the money is ready to be paid over to the persons entitled thereto. The City Clerk advises me that no funds have been paid to the City by anyone for the care of the Farnum F. Lane lot. Therefore, I enclose herewith my Trustee's check in the amount of \$300.00 to be held by the City of Keene as Trustee in accordance with the terms of said Trust Deed as outlined above.

Will you please have the City Clerk send me the proper receipt for this money.

Yours very truly,
PHILIP H. FAULKNER,
Trustee u/d Harriet L. Lane
dated October 10th, 1890.

F/d
Enc.

A JOINT RESOLUTION relating to the Harriet L. Lane Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts the Harriet L. Lane Cemetery Fund of Three Hundred Dollars, in trust, however, the income thereof applied first, to the proper repair of the Farnum F. Lane Lot B, Section 10 in Woodland Cemetery and any balance thereof to the general repair and beautifying of said Cemetery.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed September 3, 1942.

AN ORDINANCE licensing and regulating transient or itinerant photographers.

Be it ordained by the City Councils of the City of Keene, as follows:

That Chapter 28 of the ordinances of the City of Keene be amended by adding the following thereto:

Sention 6. DEFINITION: The words "Itinerant Photographers" as used in this ordinance shall be construed to mean all persons, whether as principals or agents, who engage in a temporary or transient business in this City, whether such persons conduct their said business by traveling from house to house taking pictures in house or operate from a hotel room, store or other place of business, or otherwise, and who perform any of the following acts of the photography business: Solicit orders, take pictures, assist in the taking pictures, show proofs, deliver pictures, make collections for pictures sold, make framed or unframed enlargements of pictures or copying pictures.

Section 7. APPLICATION: Each applicant for an itinerant photographer's license shall apply in writing to the City Clerk, said license to be issued by the City Clerk after having received the proper fee as hereinafter provided.

Section 8. FEES: The itinerant photographer's license fee shall be \$5.00 for each day less than one week, \$25.00 for one week and \$100.00 for one month. If the licensee wishes to continue business in the City of Keene after having been licensed for three months, he may continue at no charge for a license so to do.

Passed September 3, 1942.

A JOINT RESOLUTION relating to transfer of an appropriation.

Resolved by the City Councils of the City of Keene, as follows:

That the comptroller be and hereby is authorized to transfer One Hundred Dollars from the Public Works Department's appropriation for general maintenance of highways to the Forestry appropriation.

Passed September 3, 1942.

Keene, N. H., March 10, 1942.

To the City Councils of the City of Keene:

The undersigned desire to give to the City of Keene, in trust, the sum of Two Hundred Dollars, the income to be used for the care of Lots Nos. 239 and 240 in Woodland Cemetery, known as the Simenoe-Robinson Lot.

MARGUERITE SIMENOE
MARJORIE S. ROBINSON

A JOINT RESOLUTION relating to the Simenoe-Robinson Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts the Simenoe-Robinson Fund of Two Hundred Dollars, in trust, however, the income to be used for the care of Lots Nos. 239 and 240 in Woodland Cemetery, known as the Simenoe-Robinson Lot.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed September 3, 1942.

A JOINT RESOLUTION relating to Alterations for New Arrangement of City Offices.

Resolved by the City Councils of the City of Keene, as follows:

That for the purpose of consolidating the Public Works Offices, the Joint Standing Committee on Lands and Buildings is hereby authorized to advertise for bids for the necessary alterations of the present Common Council room as per plans and specifications approved by the City Engineer and for the necessary construction of one office, including heating and plumbing, adjacent to the Health Officer's Office, for the District Nurses, Plumbing Inspection and the State Health Nurse.

The following reassignment of office space in City Hall and adjoining building is hereby approved.

Common Council to Aldermen's Chamber
 Aldermen to Municipal Court Room
 Highway Office to Common Council Room
 City Engineer to Highway Office
 Sealer of Weights & Measures to Highway Office
 Board of Assessors to City Engineer's Office
 City Comptroller to Assessors' Office
 Mayor's Office to City Comptroller's Office
 District Nurses to New Office adjacent to Health Office
 Plumbing Inspector to New Office adjacent to Health Office

The expense of alterations and construction to be paid from Highway and Water Works Maintenance Funds at an estimated cost of Six Hundred Seventy-Five Dollars, (\$675.00).

Passed September 3, 1942.

A JOINT RESOLUTION relating to a Transfer of Funds.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of \$527.75 be and hereby is transferred from the contingency fund to the 1942 Appropriation for Garbage Collection to pay the increase in the new contract for the period September 12 to December 31, 1942 inclusive.

Passed September 17, 1942.

A JOINT RESOLUTION relating to the World War Gun in Fuller Park.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene donate the World War Gun now situated in Fuller Park for scrap metal to aid in war effort.

Passed September 17, 1942.

A JOINT RESOLUTION relating to Municipal Airport.

Resolved by the City Councils of the City of Keene, as follows:

That the airport owned by the City of Keene in North Swanzy, New Hampshire shall be known and bear the title "Dillant-Hopkins Municipal Airport" in honor of Thomas David Dillant, Keene, New Hampshire and Edwin Chester Hopkins, Swanzy, New Hampshire who willingly gave their lives in defense of their country in the early months of the year 1942 of the Second World War.

Passed September 17, 1942.

Keene, N. H., Aug. 28, 1942.

To the City Councils of the City of Keene:—

The undersigned desires to give to the City of Keene, in trust, however, the sum of (\$400.00) the income only to be used for perpetual care of lot 371 in Greenlawn Cemetery also to have urn filled with flowers each year. This fund to be known as the Clarence N. Holman fund.

BELLE I. HOLMAN.

A JOINT RESOLUTION relating to the Clarence N. Holman Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts the Clarence N. Holman Cemetery Fund of Four Hundred Dollars, in trust, however, the income to be used for the care of Lot No. 371 in Greenlawn Cemetery, also to have an urn filled with flowers each year.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed September 17, 1942.

A JOINT RESOLUTION relating to an Appropriation.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Twenty-five Dollars (\$25.00) be and hereby is transferred from the contingency fund to the item in the Fire Department budget of One Hundred Dollars (\$100.00) for annual inspection.

Passed October 1, 1942.

September 25, 1942

Mr. Elmer Chamberlain, City Clerk,
Keene, N. H.

Dear Sir:

The undersigned desires to give to the City of Keene three hundred dollars (\$300.00) in trust, however the income to be used for the perpetual care of the Heald family lot No. 247-248 in Woodland Cemetery.

Signed,

CLEON E. HEALD.

A JOINT RESOLUTION relating to the Cleon E. Heald Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts the Cleon E. Heald Cemetery Fund of Three Hundred Dollars, in trust, however, the income to be used for the care of the Heald Family Lot No. 247-248 in Woodland Cemetery.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed October 15, 1942.

A JOINT RESOLUTION relating to Purchase of Auxiliary Police Winter Uniforms.

Resolved by the City Councils of the City of Keene, as follows:

That the Joint Standing Committee on Police be and hereby is authorized to purchase winter uniforms for the Auxiliary Police at a sum not to exceed Five Hundred Dollars (\$500.00), and to be paid from the Police Appropriation.

Passed October 15, 1942.

A JOINT RESOLUTION relating to an Appropriation for the Encouragement of Voluntary Enlistment.

Resolved by the City Councils of the City of Keene, as follows:

That the Mayor is hereby authorized to expend a sum not to exceed One Hundred Dollars (\$100.00) for the purpose of encouraging voluntary enlistment in the Armed Forces.

Passed October 15, 1942.

A JOINT RESOLUTION relating to a Transfer of Funds.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of One Thousand Four Hundred Seventy-Eight and 10/100 Dollars (\$1,478.10) be and hereby is transferred from the Contingency Fund to the Municipal Auditing Account.

Passed October 15, 1942.

A JOINT RESOLUTION relating to a Transfer of Funds.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Fourteen Dollars (\$14.00) be and hereby is transferred from the Contingency Fund to the Appropriation for the purchase of a Boat.

Passed October 15, 1942.

October 22nd, 1942.

To the City of Keene

The will of Walter R. Porter contains the following paragraph:

"I give and bequeath to the City of Keene, in trust, the sum of three hundred dollars (\$300.) to hold, manage and invest and use the income annually in the care and improvement of my lot in Woodland Cemetery in said Keene."

I enclose herewith check for \$300.00. Will you please see that the proper vote is passed by the City Councils and a receipt is given by the proper person.

Yours very truly,

PHILIP H. FAULKNER,
For the Executors.

F/d
Enc.

A JOINT RESOLUTION relating to the Walter R. Porter Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene, by its Councils, hereby accepts the Walter R. Porter Cemetery Fund of Three Hundred Dollars (\$300.) in trust, however, the income to be for the care of Lots No. 351 and No. 352 in the N. E. D. of Woodland Cemetery.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed November 5, 1942.

Keene, N. H., November 7, 1942.

To the City Councils of the City of Keene:

The undersigned desires to give to the City of Keene in trust, however, the sum of Four Hundred Fifty Dollars (\$450.), the income therefrom to be used for the perpetual care of Lots No. 10, No. 11 and No. 12 in Circle Plot, Woodland Cemetery.

WILLIAM F. PERRY.

A JOINT RESOLUTION relating to the William F. Perry Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene, by its Councils, hereby accepts the William F. Perry Cemetery Fund of Four Hundred Fifty Dollars (\$450.), in trust, however, the income to be used for the care of Lots No. 10, No. 11 and No. 12 in Circle Plot, Woodland Cemetery.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed November 19, 1942.

A JOINT RESOLUTION relating to Transfer of Funds from Contingency Fund to Civilian Defense Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Three Hundred Dollars (\$300.) be and hereby is transferred from the Contingency Fund to the Civilian Defense Fund.

Passed November 19, 1942.

A JOINT RESOLUTION agreement with the United States relative to operating and Maintenance of the Keene Airport.

WHEREAS, the Administrator of Civil Aeronautics of the United States Department of Commerce (hereinafter referred to as the "Administrator"), with the approval of a Board composed of the Secretary of War, the Secretary of the Navy, and the Secretary of Commerce, has designated as necessary for national defense a project (herein called the "Project") for development of the Keene, New Hampshire Airport (herein called the "Airport"), which Project is identified as 904-27-3; and

WHEREAS, as a condition precedent to release and operation of the Project, the Administrator requires that the City of Keene (herein called the ("City")) have certain property interests in the landing area of the Airport and the lands to be improved under the Project and enter into an agreement with the United States (herein called the "Government"), in the manner and form hereof; and

WHEREAS, the city is legally, financially, and otherwise able to enter into such an agreement and desires to avail itself of the benefits of prosecution of the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE City Councils of the City of Keene:

Section 1. That for and in consideration of development of the Airport by the Government as contemplated by the Project, the City does hereby covenant and agrees with the Government as follows, this agreement to become effective upon the award of any construction contract for any portion of the Project or the inauguration of any portion of the Project under force account, and to continue in full force and effect during the useful life of the improvements made under the Project:

(a) The Government shall have the right to determine the exact nature of the improvements to be made under the Project, the manner in which the Project is to be conducted, the amount of Federal funds to be expended, and all other matters relating to the Project. The City will cooperate with the Government to ensure prosecution of the Project without interfering or hindrance, and agrees to permit the agents and employees of the Government, and all persons authorized by the Administrator, to enter upon, use, and occupy the property to be developed, as the Administrator may deem necessary or desirable in connection with the conduct of the Project.

(b) The City agrees to indemnify and save harmless the Government against and from any and all claims and damages which may arise from or in connection with the carrying out of the Project, excepting claims for injuries or death to persons resulting from willful or negligent acts or omissions of the Government or any of its officers, employees, agents, or agencies, all other claims sounding in tort, and claim for materials furnished or work performed pursuant to authority given by officers, employees, or agents of the Government.

(c) It is understood and agreed that all improvements made under the Project shall be the sole and absolute property of the City except where specifically agreed otherwise, in writing, prior to the undertaking of the improvement or installation in question.

(d) The City agrees that, continuously during the term of this agreement, the Airport will be operated as such, and for no other purpose, and that unless utilized exclusively for military purposes, it will at all times be operated for the use and benefit of the public, on reasonable terms and without unjust discrimination, and without grant or exercise of any exclusive right for use of the Airport within the meaning of Section 303 of the Civil Aeronautics Act of 1938.

(e) The City agrees that it will at all times during the term of this agreement maintain in good and serviceable condition and repair the entire landing area of the Airport and all improvements, facilities, and equipment which have been or may be made, constructed, or installed with Federal aid, including all improvements made under the Project, other than facilities and equipment owned by the Government; Provided, that during any period the said landing area or airport improvements, facilities, or equipment are leased by or licensed to the Government for military purposes, the City shall be obligated to bear only that proportion of the expense of maintenance of the landing area or airport improvements, facilities, or equipment so leased or licensed, which their non-military use bears to their total use.

(f) Insofar as is within its powers and reasonably possible, the City will prevent any use of land either within or outside the boundaries of the Airport, including the construction, erection, alteration, or growth, of any structure or other object thereon, which would be a hazard to the landing, taking-off, or maneuvering of aircraft at the Airport, or otherwise limit its usefulness as an airport.

(g) In order to protect the rights and interests of the Government under this resolution, the City agrees that it will not enter into any transaction which would operate to deprive it of any of the rights and powers necessary to perform any or all of the covenants made herein, unless by such transaction the obligation to perform all such covenants is assumed by another public agency. The City further agrees that it will not execute any deed, lease, operation or management agreement, or other instrument affecting the airport or any portion or facility thereof or interest therein, even though the other party to the transaction is the Government acting through the War Department or Navy Department, unless thirty days' notice of its intention so to do has been given to the Administrator, or unless the Administrator has waived the right to such

notice. A copy of the proposed instrument in question shall be attached to said notice, which shall state the date upon which the same is to be executed.

(h) The City agrees that, during time of war or national emergency, it will lease to the Government, for military or naval use, the landing area of the Airport, or any part thereof, for a term not to exceed the duration of such war or national emergency and six months thereafter, at a rental which shall be nominal provided that the Government agrees to bear all the expense of maintaining and keeping in good repair such area other than that proportion of the maintenance costs for which the City would be responsible under Section 1 (a) hereof.

Section 2. In order to satisfy the Government that the City is qualified to sponsor the Project under the project eligibility requirements of the Civil Aeronautics Administration and to induce the Government to proceed with the Project in accordance with the offer made by the City in Section 1 hereof, the City does hereby represent and warrant to the Government as follows;

(a) That the City has title in fee simple to all lands comprising the landing area of the Airport and to all lands to be improved under the Project, which lands are shown on the sketch attached hereto as part of Exhibit A, and that said lands are held free from any lien, lease, easement, or other encumbrance other than those described as follows to wit: the right to maintain a water aqueduct over the Franklin Safford land, south of the causeway road, so called, to the Wheeler and Taylor land, and the right to Wheeler and Taylor to construct a bridge over the drainage ditch with a right of way thereto, and that said lands are sufficient for the construction of the runways as shown in solid lines on the attached property sketch for which only sufficient funds for construction under present CAA allocations are available as per estimate of the U. S. Engineer Office, Providence, Rhode Island. The City guarantees that if an additional allocation of CAA funds is approved to construct the landing area in full accordance with the directive for this project, the City will obtain within fifteen days after notification of approval of the increased allocation title in fee simple, free from any lien, lease, easement, or other encumbrance, to all additional lands necessary for this development.

(b) That the City has the power and authority to adopt this resolution through its City Councils, and to perform all of the covenants contained herein;

(c) That the City is financially and practically able to perform all of the covenants contained in this resolution;

(d) That there is no pending or threatened litigation or other legal proceeding, and no material and relevant fact, which might adversely affect the prosecution of the Project, the operation of the Airport, or the performance of any of the covenants contained in Section 1 hereof, which has not been brought to the attention of the Administrator;

(e) That the City Councils of the City are the proper bodies to adopt this resolution and have complied with all requirements of law in so doing;

(f) That such of the above representations and warranties as involve questions of law are made upon the advice of the City Solicitor of the City, whose certificate as to such matters has previously been delivered to the City Councils and is annexed hereto and made a part hereof, as Exhibit A.

Section 3. That the City Solicitor and the City Engineer be and they are authorized and directed to furnish the Administration copies of all documents representing or evidencing the encumbrances described in Section 2 (a) hereof, together with such legal and factual information relative to the Airport, the Project, and this resolution as the Administrator may reasonably request.

Section 4. That Three certified copies of this resolution be sent forthwith to the Administrator, through the Regional Manager of the Civil Aeronautics Administration. 2200 U. S. CUSTOM HOUSE, BOSTON, MASS.

Section 5. That this resolution shall be effective immediately.

RICHARD L. HOLBROOK, Mayor.

EXHIBIT A
CERTIFICATE OF
THE CITY SOLICITOR

I, as, the duly appointed and qualified City Solicitor of the City of Keene, having read the proposed resolution heretofore submitted to the City of Keene

by the Administrator of Civil Aeronautics, the adoption of which is required as a condition precedent to the prosecution of a Civil Aeronautics Administration national defense project for the development of the Keene, New Hampshire Airport, CAA Docket No. 904-27-3, do hereby certify:

1. That the City of Keene has title in fee simple to all the lands comprising the landing area of said Airport, and to all the lands to be improved under the above Project, which lands are shown on the attached sketch, and that said lands are held free from lien, lease, easement, or other encumbrance other than those described as follows to wit: the right to maintain a water aqueduct over the Franklin Safford land, south of the causeway road, so called, to the Wheeler and Taylor land, and the right to Wheeler and Taylor to construct a bridge over the drainage ditch with a right of way thereto and that said lands are sufficient for the construction of two runways as shown in solid lines on the attached property sketch for which only sufficient funds for construction under present CAA allocations are available as per estimate of the U. S. Engineer Office, Providence, Rhode Island.

2. That the City of Keene has the power to adopt said resolution through its City Councils and to perform all of the covenants and conditions contained therein.

3. That there is no pending or threatened litigation or other legal proceeding which might adversely affect the prosecution of said Project, the operation of said Airport, or the performance of any of the covenants contained in said resolution.

Dated this 19th day of November, 1942.

ARTHUR OLSON,
City Solicitor.

CERTIFICATE OF THE CITY CLERK

I, Elmer B. Chamberlain, the duly elected, qualified and acting City Clerk of the City of Keene, do hereby certify that the foregoing resolution was legally adopted at a meeting of the City Councils of the City of Keene duly held on the 19th day of November, 1942, and that said resolution has been compared by me with the original thereof on file in my office and is a true copy of the whole said original.

I further certify that there was attached to the said resolution at the time of its adoption an attorney's certificate and sketch of which the certificate and sketch annexed hereto are true copies.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the City of Keene, this 19th day of November, 1942.

ELMER B. CHAMBERLAIN,
City Clerk.

Passed November 19, 1942.

A JOINT RESOLUTION relating to a Transfer of Funds to Ordinary City Charges (Salaries Account).

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Eleven Hundred Dollars (\$1,100) be and hereby is transferred from the Contingency Fund to the Salaries Account of Ordinary City Charges.

Passed December 10, 1942.

A JOINT RESOLUTION relating to a transfer of Funds to Ordinary City Charges. (Incidental Expense Account).

Resolved by the City Councils of the City of Keene, as follows:

That the sum of One Thousand Dollars (\$1,000) be and hereby is transferred from the Contingency Fund to Incidental Expense Account of Ordinary City Charges.

Passed December 10, 1942.

A JOINT RESOLUTION relating to an Appropriation for the Special Committee.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of Twenty-five dollars (\$25) be and hereby is appropriated from the Contingency Fund to pay the incidental expenses of the Special Committee appointed for revising the Fire Ordinance and making a survey of Public places.

Passed December 10, 1942.

A JOINT RESOLUTION relating to City Hall.

Resolved by the City Councils of the City of Keene, as follows:

That the free use of City Hall be granted to the Order of Ahepa, General Leonard Wood Chapter 278, of Keene, December 20, 1942, for the purpose of helping the war effort of our Government.

Passed December 10, 1942.

AN ORDINANCE amending Chapter XXXV, Section 6 of City Ordinances.

Be it ordained by the City Councils of the City of Keene, as follows:

That Chapter XXXV, Section 6, of City Ordinances be amended by striking out same and inserting in place thereof the following:

Section 6. The Superintendent of Public Works shall receive in full for his services the sum of thirty-two hundred dollars payable in equal monthly payments.

Passed December 10, 1942.

AN ORDINANCE amending Chapter I, Section 20, of the City Ordinances.

Be it ordained by the City Councils of the City of Keene, as follows:

Amend Section 20, of Chapter I, by striking out the words "Mayor and" so that said Section shall read as follows:

Checks for the payrolls of the City Employees shall be signed by the City Clerk.

Passed December 10, 1942.

9 Nahant St., Wakefield, Mass., Dec. 14, 1942

City of Keene, N. H.

I wish to put my Cemetery lot in Greenlawn Cemetery in perpetual care to be known as the Bert Z. Fuller fund, the lot number is 391. I will send you the \$150 as soon as I hear from you.

Sincerely yours,

MRS. BERT Z. FULLER.

A JOINT RESOLUTION relating to the Bert Z. Fuller Cemetery Fund.

Resolved by the City Councils of the City of Keene, as follows:

That the City of Keene by its councils, hereby accepts the Bert Z. Fuller Cemetery Fund of One Hundred Fifty Dollars (\$150), in trust, however, the income to be used for the care of Lot No. 391 in Greenlawn Cemetery.

The City Clerk shall receipt for said fund which shall be invested by the Trustees of Trust Funds according to law.

Passed December 17, 1942.

A JOINT RESOLUTION relating to Transfer of Funds to Park Department.

Resolved by the City Councils of the City of Keene, as follows:

That the sum of One Hundred Dollars (\$100) be and hereby is transferred from the Contingency Fund to the Park Department Account, for the purpose of providing a skating rink on the so-called Fish property on Elm Street.

Passed December 17, 1942.

REPORTS
OF
DEPARTMENTS

FINANCIAL REPORT

INDEX

	Page
Exhibit A	Balance Sheet, December 31, 1942,
Exhibit B	Statement of Appropriations, Receipts and Expenditures for the year ended December 31, 1942,
Exhibit C	Statement of Cash Receipts and Disbursements for the year ended December 31, 1942,
Exhibit D	Statement of Income from Trust Funds for the year ended December 31, 1942,
Schedules	I Summary of Cash in Treasury and Petty Cash Funds,
	II Summary of Accounts Receivable,
	III Summary of Miscellaneous Accounts,
	IV Property Taxes Receivable,
	V Poll Taxes Receivable,
	VI Unredeemed Tax Titles,
	VII Tax Deeded Property,
	VIII Inventory of Materials and Supplies,
	IX Municipal Airport Account,
	X Unexpended Income from Trust Funds,
	XI Unexpended Balances,
	XII Reserves and Overlay,
	XIII Land and Buildings,
	XIV Departmental Equipment,
	XV Bonds Payable Outstanding,
	XVI Trust Funds—Cash in Banks and on Hand,
	XVII Trust Funds—Investment Securities,
	XVIII Trust Funds—Principal and Income,
	XIX Cemetery Perpetual Care Funds,
	XX Fire Insurance on Public Buildings,
	XXI Auditor's Certificate,

BALANCE SHEET DECEMBER 31, 1942

EXHIBIT A

ASSETS

GENERAL FUND

Cash in bank and on hand,		\$111,625 57
Accounts Receivable		
Special assessments,	\$29,067 09	
Miscellaneous,	327 86	
	<hr/>	29,394 95
Taxes Receivable		
Property,	\$65,172 83	
Poll,	24,858 29	
Tax titles,	10,012 08	
Tax deeds,	5,775 02	
	<hr/>	105,818 22
Inventories		
Materials and supplies,		13,363 67
		<hr/>
Total General Fund,		\$260,202 41

CAPITAL FUND

Land and buildings,	\$698,822 28
Departmental equipment,	902,256 69
Due from General Fund,	13,037 86
	<hr/>
Total Capital Fund,	\$1,614,116 83

TRUST FUNDS

Cash in banks and on hand—uninvested,	\$202,624 51
Cash in checking account—income,	1,334 18
	<hr/>
Investment securities,	\$203,958 69
	52,799 90
	<hr/>
Total Trust Funds,	\$256,758 59
	<hr/>
Total, all funds,	\$2,131,077 83
	<hr/> <hr/>

BALANCE SHEET DECEMBER 31, 1942

EXHIBIT A

LIABILITIES, RESERVES AND SURPLUS

GENERAL FUND

Deposits on sale of tax deeded property,	\$248 00	
Due to capital fund,	13,037 86	
Unexpended income—Trust Funds,	72 74	
Unexpended Balances		
Dog licenses,	\$1,994 02	
Union School District,	100,001 40	
Airport operating fund,	567 27	
		102,562 69
Reserves and overlays,	47,756 32	
Surplus,	96,524 80	
Total General Funds,		\$260,202 41

CAPITAL FUND

Long-Term Liability		
Bonds outstanding,	\$215,000 00	
Municipal equity represented by physical property,	1,399,116 83	
Total Capital Fund,		\$1,614,116 83

TRUST FUNDS

Charitable and Improvement Funds,	\$94,378 64	
Public Library Funds,	39,592 25	
Library Book Funds,	6,493 52	
Cemetery Funds,	114,960 00	
Charitable and Improvement Funds—income,	1,334 18	
Total Trust Funds,		\$256,758 59
Total, all funds,		\$2,131,077 83

STATEMENT OF APPROPRIATIONS, RECEIPTS AND EXPENDITURES

For the Year Ended December 31, 1942

EXHIBIT B

GENERAL GOVERNMENT

	Balance from Previous Year Unexpended <i>Overdraft</i>	Current Appropriations	Cash Receipts	Transfers	Total Amount Available	Total Expenditures	Balances <i>Assets</i> Liabilities	Unexpended <i>Overdraft</i>
Salaries,		\$16,037 50		\$1,110 00	\$17,137 50	\$17,132 55		\$4 95
Incidental expenses,	\$647 70	2,350 00	\$1,116 39	1,002 35	5,116 44	5,265 13		148 69
City Hall maintenance,		2,450 00	934 05	130 00	3,514 05	3,390 12		123 93
Fire Insurance schedule,		600 00		800 00	1,400 00	1,413 59		13 59
Printing City reports,		1,900 00			1,900 00	1,865 60		34 40
Elections,		2,500 00	39 30		2,539 30	2,033 94		505 36
Audit,		1,000 00		1,478 10	2,478 10	2,478 10		
City Hall repairs,	1,430 48				1,430 48	1,429 67		81
American Legion Building, repairs,		550 00			550 00	489 65		60 35
City Council's Journal,				50 00	50 00	15 00		35 00
Tax Discount allowed,		5,500 00			5,500 00	6,039 37		539 37
Temporary Loan expense,		150 10			150 10	123 22		26 88

PUBLIC WORKS—HIGHWAYS

General maintenance,	10,243 48	40,280 23	3,778 46	1,453 89	55,756 06	41,789 74		13,966 32
Oil and tar treatment,	2,809 18	9,190 82			12,000 00	11,835 00		165 00
Patrol, system maintenance,	5 69	2,744 31			2,750 00	2,374 22		375 78
Shade, trees,		660 65		100 00	1,600 00	1,600 65		65
Sidewalks,		1,500 00			1,500 00			1,500 00
Street lighting,	1,190 54	22,087 86			23,278 40	22,591 23		687 17
Surry Road,	27 98	3,248 79	182 21		3,458 98	3,458 98		
Incinerator,	38 05	2,461 95	153 92		2,653 92	2,563 24		90 68

PUBLIC WORKS—SEWERS

Sewers,			470 84	10,974 55	11,445 39	11,445 39		
Drains,	1,454 14	7,645 86	75 02	1,728 95	10,903 97	8,662 80		2,241 17

STATEMENT OF APPROPRIATIONS, RECEIPTS AND EXPENDITURES (Continued)
For the Year Ended December 31, 1942
EXHIBIT B

	Balance from Previous Year <i>Assets</i> <i>Liabilities</i>	Current Appropriations	Cash Receipts	Transfers	Total Amount Available	Total Expenditures	<i>Assets</i> <i>Liabilities</i>	Balances <i>Unexpended</i> <i>Overdraft</i>
PROTECTION								
Fire,	420 00	26,548 34	424 78	1,546 40	28,939 52	28,383 09		556 43
Police,	1,445 78	28,825 22	5,913 57	1,902 50	38,087 07	36,314 99		1,772 08
Civilian defense,		5,000 00		1,300 00	6,300 00	6,318 90		161 10
Purchase of boat and outboard motor,				314 00	314 00	314 00		
UNCLASSIFIED ITEMS								
Beaver Brook Flood Control,	3,359 60			25 00	3,359 60	2 00		3,359 60
Special Committee—Fire Safety					25 00			23 00
HEALTH								
Health,	685 34	2,500 00	130 03		3,315 37	2,946 20		369 17
Elliot Community Hospital,		4,500 00	25 44		4,525 44	4,525 44		
Visiting Nurses,		3,000 00			3,000 00	3,000 00		
Garbage collection,	16	4,000 00		527 75	4,527 91	4,513 86		14 05
PUBLIC WELFARE								
Administration,		2,600 00	5 30		2,605 30	2,069 42		535 88
Direct aid,	6,382 89	6,900 00	623 00		13,905 89	10,179 40		3,726 49
Old Age assistance,		9,500 00	75 92		9,575 92	9,046 55		529 37
EDUCATION								
Library maintenance,	77 83	8,422 17	954 46		9,454 46	9,524 57		70 11
Public Library—books,	85 40	1,000 00	1,111 92		2,197 32	2,077 47		119 85
EDUCATION AND RECREATION								
Parks and playgrounds,	2,678 53	4,000 00	585 50		7,264 03	7,158 00		106 03
Public Band concerts,		800 00	25 15		825 15	825 15		

STATEMENT OF APPROPRIATIONS, RECEIPTS AND EXPENDITURES (Continued)

For the Year Ended December 31, 1942

EXHIBIT B

	Balance from Previous Year	Current	Cash	Total	Total	Balances
	<i>Assets</i> Liabilities	Appropriations	Receipts	Amount Available	Expenditures	<i>Assets</i> Liabilities
	<i>Overdraft</i>					<i>Overdraft</i>
UTILITIES						
Water,	17,934 35		62,618 05	80,673 44	73,034 25	7,639 19
Cemeteries,			6,786 92	16,402 26	15,213 28	1,188 98
Municipal Airport construction,	14 28	9,629 62	75,000 00	75,000 00	61,962 14	
Municipal Airport maintenance,	120 21		1,810 27	1,930 48	1,363 21	567 27
UNCLASSIFIED						
Memorial Day services,		300 00		300 00	300 00	
American Legion—Gordon-Bissell						
Post Memorial annuity,	225 00	450 00		225 00	225 00	
Spanish War Veterans,		100 00		100 00	48 64	51 36
Entertainment of Draftees			40 00	40 00	40 00	
City Planning,	115 47	500 00		615 47	279 21	336 26
Civic advertising,	655 74			655 74	53 70	602 04
Information booth,	93 29			93 29		93 29
Monadnock Region membership,		900 00		900 00	900 00	
Contingency fund,	159 82	10,000 00		10,159 82	8,441 18	1,718 64
INTEREST PAID						
Temporary loans,		268 91		416 71	416 71	
1928 Highway Loans,		701 25		701 25	701 25	
1929 State of N. H.						
Loan (Highway)		596 25		596 25	596 25	
1934 Security Bonds,		90 00		90 00	90 00	
1931 Babbidge Dam,			1,009 38	1,009 38	1,009 38	
1934 Water Bonds,			420 00	420 00	420 00	
1934 Sewer System Bonds,			3,540 00	3,540 00	3,537 60	2 40
1942 Municipal Airport Bonds,		850 00	208 34	1,058 34	748 71	309 63
BONDED DEBT,		17,000 00		28,500 00	28,500 00	
Totals,	\$18,773 70	\$271,839 83	\$163,048 84	\$41,063 91	\$472,896 74	\$13,605 13
						\$42,260 28

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

For the Year Ended December 31, 1942

EXHIBIT C

REVENUE ACCOUNTS

CASH RECEIPTS:

From Local Taxes:

Property taxes,	\$499,469 39	
Poll taxes,	16,032 35	
Interest on taxes,	7,047 04	
Taxes redeemed,	16,784 05	
		<hr/>
		\$539,332 83

From State of New Hampshire:

Interest and dividend tax,	\$22,322 22	
Railroad tax,	3,134 05	
Savings bank tax,	5,720 65	
Bounties,	8 40	
		<hr/>
		31,185 32

From Local Sources Except Taxes:

Water assessments,	\$59,798 61	
Motor vehicle permits,	17,286 93	
Cemetery accounts,	3,989 75	
Sales of tax deeded property,	572 20	
Rents from tax deeded property,	139 58	
Dog license, fees,	1,995 42	
Other license, fees and permits,	911 00	
City Hall rentals,	893 00	
Rent of land,	100 00	
Fines and forfeits—Municipal Court,	4,991 60	
Miscellaneous income—City Clerk,	24 59	
		<hr/>
		90,702 68

From Other Sources:

Burial of a soldier,	\$100 00	
Petty cash refunds,	65 00	
Cancelled Bridge Bond Fund,	1,380 79	
Cancelled Treasurer warrants,	201 41	
Deposits on sales of tax deeded property,	85 00	
Insurance refunds,	389 41	
Trust funds—principal,	4,297 65	
Income from Trust Funds,	6,127 16	
Airport bonds,	\$75,000 00	
Accrued interest,	208 34	
Premium,	99 00	
		<hr/>
		75,307 34
		<hr/>
		87,953 76

From Tax Anticipation Notes:

	\$200,000 00	
Less Interest deducted from principal when loan was made,	416 71	
		<hr/>
		199,583 29

Income Credited to Departmental Operations:

City Hall maintenance,	\$47 50	
Elections,	39 00	
Public Works department,	7,479 89	
Municipal airport,	1,708 46	
Library book fines,	460 93	
Parks and playgrounds,	50 92	
Fire department,	338 58	
Police department,	881 97	
Health department,	124 60	
Welfare department,	704 22	
		<hr/>
		11,836 07
		<hr/>
Total Cash Receipts,		\$960,593 95
Balance on Hand—January 1, 1942		
Cash in Bank,	\$109,314 46	
Less—City Orders outstanding,	3,438 87	
		<hr/>
		105,875 59
		<hr/>
Total,		\$1,066,469 54
		<hr/>

REVENUE ACCOUNTS**CASH DISBURSEMENTS:****General Government:**

Salaries,	\$17,132 55	
Incidental expenses,	5,265 13	
City Hall maintenance,	3,306 12	
Fire insurance schedule,	1,413 59	
Printing city reports,	1,865 60	
Elections,	2,017 94	
Audit,	2,478 10	
City Hall repairs,	1,429 67	
American Legion building repairs,	489 65	
City Councils journal,	15 00	
Temporary loan expense,	123 22	
		<hr/>
		\$35,536 57

Highways and Bridges:

General maintenance,	\$41,687 30	
Oil and Tar treatment,	11,835 00	
Patrol System maintenance,	2,374 22	
Shade trees,	1,600 65	
Street lighting,	22,591 23	
Surry Road,	3,458 98	
		<hr/>
		83,547 38

Public Welfare:

Administration,	\$2,045 19	
Direct Aid,	10,151 40	
Old Age assistance,	9,046 55	
		<hr/>
		21,243 14

Protection of Persons and Properties:

Fire department,	\$28,383 09	
Police department,	36,137 34	
Civilian defense,	3,696 30	
Purchase of boat and outboard motor,	314 00	
Special committee—fire safety,	2 00	
Bounties,	10 80	
		<hr/>
		68,543 53

Health and Sanitation:

Health department,	\$2,946 20
Hospitalization,	4,525 44
Visiting nurses,	3,000 00
Garbage collection,	4,513 86
Incinerator,	2,563 24
Sewer department,	11,318 51
Drain department,	8,640 72

 37,507 97
Education:

Library maintenance,	\$9,524 57
Public library books,	2,077 47

 11,602 04
Recreation:

Parks and playgrounds,	\$7,121 40
Band concerts,	825 15

 7,946 55
Public Service Enterprises:

Water utility,	\$43,732 01
Cemeteries,	14,542 92
Municipal airport,	63,103 87

 121,378 80
Patriotic Purposes:

Memorial Day Services,	\$300 00
Gordon-Bissell Post,	225 00
Spanish War Veterans,	48 64
Entertainment of draftees,	40 00
Burial of soldier,	100 00

 713 64
Unclassified Items:

City planning,	\$279 21
Civic advertising,	53 70
Monadnock region membership,	900 00
War damage insurance,	636 83
Petty cash funds,	270 00

 2,139 74,
Taxes Bought By City:

8,175 72

Tax Anticipation Notes:

200,000 00

Interest Paid:

1928 Highway loan,	\$701 25
1929 Highway note,	596 25
1934 Security bonds,	90 00
1931 Babbidge Dam bonds,	1,009 38
1934 Water bonds,	420 00
1934 Sewer System bonds,	3,532 60
1942 Municipal Airport bonds,	748 71

 7,098 19
City Indebtedness:

1928 Highway loan,	\$11,000 00
1929 Highway note,	5,500 00
1934 Security bonds,	500 00
1931 Babbidge Dam bonds,	2,500 00
1934 Water bonds,	1,000 00
1934 Sewer System bonds,	8,000 00

 28,500 00

Trust Funds:

Principal,	\$4,297 65
Income,	1,668 91

5,966 56

Payments to Other Governmental Units:

Cheshire County Tax,	\$46,529 57
Union School Districts:	
Balance of 1941 appropriation,	119,527 00
Balance of 1941 Dog tax,	2,125 65
On account 1942 appropriation,	147,058 00

315,240 22

Total Cash Disbursements,	\$955,140 05
Balance on Hand, December 31, 1942	

Cash in Bank,	\$117,091 92
Less—City Orders outstanding,	5,762 43

111,329 49

Total,	\$1,066,469 54
--------	----------------

STATEMENT OF INCOME FROM TRUST FUNDS

For the Year Ended December 31, 1942

EXHIBIT D

NAME OF FUND	Cash Receipts	Cash Disbursements
Charitable and Improvement Funds:		
George B. Elliott,	\$12 57	\$12 57
George G. Wheelock Forestry Fund,	305 03	305 03
Emily Elliott Deland Park Fund,	25 25	25 15
Ingersoll Park Fund,	22 46	22 46
Abbott A. Lane Park Fund,	127 03	127 03
Abbott A. Lane Playground Fund,	25 41	25 41
Charles A. Jones Band Fund,	25 15	25 15
Maria A. Griffin Hospital Fund,	25 44	25 44
Milan F. Jones Deluge Benefit Fund,	30 00	22 50
Firemen's Relief Fund,	27 71	
Police Benevolent Fund,	69 86	9 00
Simmons, Eastburn and Morse Fund,	49 80	49 80
Mary R. Hall Charitable Fund,	82 80	82 80
Mary P. Lane Christmas Gift Fund,	127 04	127 04
Upton Fund for Disabled Men,	6 96	
Minister Fund,	118 16	118 16
Sumner Knight Memorial Chapel,	331 80	331 80
F. A. Wright Scholarship Fund,	1,510 36	510 36
	\$2,922 73	\$1,819 70
Public Library Funds:		
Henry O. Coolidge Fund,	\$843 91	\$843 91
John Symonds Fund,	403 38	403 38
	1,247 29	1,247 29
Library Book Funds:		
Thayer and Chapin Fund,	\$200 00	\$200 00
Ingersoll Fund,	22 46	22 46
Mary R. Hall Fund,	12 58	12 58
Maria W. Osborne Fund,	2 51	2 51
	237 55	237 55

Cemetery Funds:	2,763 01	2,763 01
Income Transferred to Principal:		
F. A. Wright Scholarship Fund,	\$1,024 64	
Firemen's Relief Fund,	27 71	
Police Benevolent Fund,	60 86	
Upton Fund for Disabled Men,	6 96	
		<u>1,120 17</u>
Total Income from all Funds,	\$7,170 58	
Total Income disbursed or transferred,		\$7,187 72
Cash in Bank—January 1, 1942,	1,351 32	
Cash in Bank—December 31, 1942,		<u>1,334 18</u>
Grand Totals,	<u>\$8,521 90</u>	<u>\$8,521 90</u>

GENERAL FUND EXHIBIT A, SCHEDULE I

SUMMARY OF CASH IN TREASURY

Cash Balance, January 1, 1942,	\$105,875 59	
Deposits,	960,593 95	
		<u>\$1,066,469 54</u>
Checks drawn,		955,140 05
Cash Balance, December 31, 1942,		<u>\$111,329 49</u>

PETTY CASH FUNDS

City Clerk,	\$50 00	
Tax Collector,	100 00	
Public Works Department,	50 00	
Public Library,	50 00	
Park Department,	1 08	
Fire Department,	10 00	
Police Department,	10 00	
Health Department,	25 00	
		<u>296 08</u>
Total Cash in Bank and on Hand,		<u>\$111,625 57</u>

EXHIBIT A, SCHEDULE II SUMMARY OF ACCOUNTS RECEIVABLE

Water Assessments

Balance, January 1, 1942,	\$21,348 75	
Current charges,	59,487 41	
		<u>\$80,836 16</u>
Current credits,		59,857 85
Balance, December 31, 1942,		<u>\$20,978 31</u>

Water, Sewers and Drains

Balance, January 1, 1942,	\$1,864 69	
Current charges,	2,622 52	
		<u>\$4,487 21</u>
Current credits,		3,448 53
Balance, December 31, 1942,		<u>1,038 68</u>

Highways		
Balance, January 1, 1942,	\$204 09	
Current charges,	5,765 03	
	<hr/>	
		\$5,969 12
Current credits,		4,113 34
		<hr/>
Balance, December 31, 1942,		1,855 78
Cemetery Department		
Balance, January 1, 1942,	\$4,542 32	
Current charges,	4,673 75	
	<hr/>	
		\$9,216 07
Current credits,		4,021 75
		<hr/>
Balance, December 31, 1942,		5,194 32
Total Special Assessments,		<u>\$29,067 09</u>

**EXHIBIT A, SCHEDULE III
MISCELLANEOUS ACCOUNTS**

Municipal Court,	\$261 26	
Police Department,	54 80	
State of New Hampshire—Bounties,	11 80	
	<hr/>	
Total Miscellaneous Accounts,		<u>\$327 86</u>

**EXHIBIT A, SCHEDULE IV
PROPERTY TAXES RECEIVABLE**

Uncollected January 1, 1942,	\$77,024 45	
1942 assessment,	494,318 29	
	<hr/>	
		\$571,342 74
Collections,	\$499,469 39	
Discounts allowed,	6,039 37	
Abatements,	172 00	
Transferred by tax deeds,	471 97	
Adjustments,	17 18	
	<hr/>	
		506,169 91
		<hr/>
Uncollected, December 31, 1942,		<u>\$65,172 83</u>

**EXHIBIT A, SCHEDULE V
POLL TAXES RECEIVABLE**

Uncollected, January 1, 1942,	\$24,566 64	
1942 assessment,	15,732 00	
Supplemental assessment,	1,054 00	
	<hr/>	
		\$41,352 64
Collections,	\$16,032 35	
Abatements,	462 00	
	<hr/>	
		16,494 35
		<hr/>
Uncollected, December 31, 1942,		<u>\$24,858 29</u>

**EXHIBIT A, SCHEDULE VI
UNREDEEMED TAX TITLES**

Balance, January 1, 1942,	\$23,001 94	
1942 tax sales,	7,173 84	
Interest and costs,	1,001 88	
	<hr/>	\$31,177 66
Redemptions,	\$16,775 22	
Transferred by tax deeds,	4,338 58	
Abatements,	51 78	
	<hr/>	21,165 58
Balance, December 31, 1942,		<hr/> <hr/> \$10,012 08

**EXHIBIT A, SCHEDULE VII
TAX DEEDED PROPERTY**

Balance, January 1, 1942,	\$1,564 39	
1942 tax deeds,	4,810 55	
	<hr/>	\$6,374 94
Sales,		599 92
		<hr/>
Balance, December 31, 1942,		<hr/> <hr/> \$5,775 02

**EXHIBIT A, SCHEDULE VIII
INVENTORY OF MATERIALS AND SUPPLIES**

City Clerk,	\$50 00	
Comptroller,	100 00	
Tax Collector,	25 00	
Tax Assessors,	25 00	
Public Works Department,	12,038 01	
Department of Cemeteries,	300 00	
Fire Department,	506 71	
Police Department,	150 00	
Health Department,	153 95	
Welfare Department,	15 00	
	<hr/>	\$13,363 67
Total,		<hr/> <hr/>

**EXHIBIT A, SCHEDULE IX
MUNICIPAL AIRPORT ACCOUNT**

Appropriation,	\$7,500 00	
Expenditures,	61,962 14	
	<hr/>	\$13,037 86
Unexpended Balance—Due to Capital Fund,		<hr/> <hr/>

**EXHIBIT A—SCHEDULE X
UNEXPENDED INCOME FROM TRUST FUNDS**

NAME OF FUND	Balance Jan. 1, 1942	Received from Trustees	Disbursed During Year	Balance Dec. 31, 1942
Frank A. Wright Scholarship,		\$535 00	\$535 00	
Henry O. Coolidge Library,		843 91	843 91	
John Symonds Library,		403 38	403 38	
Thayer and Chapin Library,		200 00	200 00	
Caroline H. Ingersoll Library,		22 46	22 46	
Mary T. Hall Library,		12 58	12 58	
Maria W. Osborne Library,		2 51	2 51	
George B. Elliot Library,		12 57	12 57	
George A. Wheelock Forestry,		305 03	305 03	
Emily J. Elliot Deland Park,		25 15	25 15	
Ingersoll Park Fund,		22 46	22 46	

Abbott A. Lane Park,		127 03	127 03	
Abbott A. Lane Playground,		25 41	25 41	
Charles A. Jones Band,		25 15	25 15	
Maria A. Griffin Hospital,		25 44	25 44	
Milan F. Jones Deluge Benefit,	\$22 50	22 50	30 00	\$15 00
Police Benevolent,		7 00	7 00	
Simmons, Eastburn & Morse Charitable,		49 80	49 80	
Mary R. Hall Charitable,		8 80	82 80	
Mary P. Lane Christmas Gift,	5 64	127 04	130 00	2 68
Minister Fund,		118 16	118 16	
Sumner Knight Memorial Chapel,	436 90	331 80	713 64	55 06
Cemetery Perpetual Care,		2,799 98	2,799 98	
Totals,	\$465 04	\$6,127 16	\$6,519 46	\$72 74

**EXHIBIT A—SCHEDULE XI
UNEXPENDED BALANCES**

Dog License Fees—Union School District

Balance, January 1, 1942,	\$2,125 65
Receipts,	1,995 42

\$4,121 07
2,127 05

Expenditures,

Balance, December 31, 1942,

\$1,994 02

School Tax—Union School District

Balance January 1, 1942,	119,527 00
1942 Assessment,	247,058 00

\$366,585 00
266,583 60

Expenditures,

Balance, December 31, 1942,

100,001 40

Airport Operating and Maintenance Fund

Balance, January 1, 1942,	\$120 21
Receipts,	1,810 27

\$1,930 48
1,363 21

Expenditures and Transfers,

Balance, December 31, 1942,

567 27

Total,

\$102,562 69

**EXHIBIT A, SCHEDULE XII
RESERVES AND OVERLAYS**

Water assessments,	\$2,936 96
Public Works Department,	782 93
Department of Cemeteries,	3,653 82
Cancelled bonds and warrants,	1,582 20
Uncollected property and poll taxes,	31,529 35
Unredeemed tax titles,	1,496 04
Unredeemed tax deeds,	5,775 02

Total,

\$47,756 32

**CAPITAL FUND
EXHIBIT A—SCHEDULE XIII
LAND AND BUILDINGS**

City Hall,	\$150,000.00
Thayer Public Library,	30,000 00
Central Fire Station,	50,000 00

American Legion Building,	20,000 00
Sumner Knight Memorial hCapel,	15,000 00
Public Works Department:	
Highway Division,	\$36,600 00
Water Division,	268,201 38
Sewer Division,	29,957 66
	<hr/>
	334,759 04
Department of Cemeteries,	2,000 00
Minister Lot,	600 00
Common, Central Square,	1 00
Public Parks:	
Wheelock Park,	\$7,000 00
Robin Hood Forest,	7,000 00
Children's Woods,	300 00
Ladies' Wildwood Park,	4,300 00
Fuller Park,	10,000 00
Hickey-Desilets Park,	300 00
Dinsmore Woods, Maple Avenue,	1,900 00
Faulkner & Colony Land, Maple Avenue,	2,000 00
Faulkner & Colony Land, Park Avenue,	1,700 00
	<hr/>
	34,500 00
Municipal Airport Construction,	61,962 24
	<hr/>
Total,	\$698,822 28

**EXHIBIT A—SCHEDULE XIV
DEPARTMENTAL EQUIPMENT**

City Clerk,	\$250 00
City Comptroller,	200 00
Tax Collector,	450 00
Tax Assessors,	300 00
Public Works Department:	
Highway Division,	\$19,591 33
Water Division,	296,063 83
Sewer Division,	344,925 27
Drain Division,	172,278 86
	<hr/>
	832,859 29
Public Library,	20,000 00
Department of Cemeteries,	1,800 00
Fire Department,	36,868 23
Police Department,	7,225 00
Inspection Services,	305 00
Health Department,	1,004 17
Welfare Department,	995 00
	<hr/>
Total,	\$902,256 69

**EXHIBIT A—SCHEDULE XV
BONDS PAYABLE OUTSTANDING**

Date of Issue	Purpose	Maturity	Rate	Original Amount	Annual Payments	Balance Outstanding Dec. 31, 1944
4- 5-28	Concrete Highway Construction,	5- 1-43	4¼%	\$165,000 00	\$11,000 00	\$11,000 00
3-21-29	Concrete Highway Construction,	4- 1-43 to 44	4½%	80,000 00	5,500 00	10,500 00
3- 5-31	Water—Babbidge Dam,	4-15-43 to 51	4¾%	50,000 00	2,500 00	22,500 00
2- 9-34	Water Extensions,	2- 1-43 to 52	4 %	22,000 00	1,000 00	10,000 00
2- 9-34	Sewerage Disposal Plant,	2- 1-43 to 54	4 %	140,000 00	7,000 00	84,000 00
3- 5-34	Park Development,	2-15-43 to 46	4 %	6,500 00	500 00	2,000 00
1- 6-42	Municipal Airport Construction,	2- 1-43 to 55	1¼%	75,000 00	6,000 00	75,000 00
				<hr/>		\$215,000 00

SUMMARY

Balance Outstanding, January 1, 1942,	\$168,500 00	
New Issue—Municipal Airport 1¼ %,	75,000 00	
	<hr/>	
	\$243,500 00	
Bonds Retired,	28,500 00	
	<hr/>	
Balance Outstanding, December 31, 1942,		\$215,000 00

TRUST FUNDS**EXHIBIT A—SCHEDULE XVI****CASH IN BANKS AND ON HAND**

Uninvested:

Cheshire County Savings Bank,	\$104,241 71	
Keene Savings Bank,	93,232 80	
Savings Bank of Walpole,	5,000 00	
Cash on Hand,	150 00	
	<hr/>	
		\$202,624 51

Income:

Cheshire National Bank—Checking Account,	1,334 18	
	<hr/>	
Total,		\$203,958 69

EXHIBIT A—SCHEDULE XVII**INVESTMENT SECURITIES**

3½ % Keene Union School District Notes,	\$19,500 00	
4½ % City of Berlin Water Bonds,	10,149 90	
4 % City of New Bedford Bonds,	5,000 00	
6 % Northern Pacific R. R. Bonds,	4,800 00	
4 % County of Hudson, N. J., Park Bonds,	4,000 00	
6 % Preferred Connecticut River Power,	500 00	
2½ % U. S. Treasury Bonds,	5,000 00	
2⅞ % U. S. Treasury Bonds,	1,500 00	
3¼ % U. S. Treasury Bonds,	1,200 00	
2½ % U. S. Treasury Bonds,	1,000 00	
3¼ % U. S. Treasury Bonds,	150 00	
	<hr/>	
Total,		\$52,799 90

EXHIBIT A—SCHEDULE XVIII**CHARITABLE AND IMPROVEMENT FUNDS**

George B. Elliott Fund,	\$500 00	
George A. Wheelock Forestry Fund,	5,000 00	
Emily J. Elliott Deland Park Fund,	1,000 00	
Ingersoll Park Fund,	893 52	
Abbott A. Lane Park Fund,	5,050 00	
Abbott A. Lane Playground Fund,	1,010 00	
Charles A. Jones Band Fund,	1,000 00	
Maria A. Griffin Hospital Fund,	1,011 94	
Milan F. Jones Deluge Benefit Fund,	500 00	
Firemen's Relief Fund,	1,129 75	
Police Benevolent Fund,	2,848 08	
Simmons, Eastburn & Morse Fund,	1,980 35	
Mary R. Hall Charitable Fund,	3,000 00	
Mary P. Lane Christmas Gift Fund,	5,050 00	
Upton Fund for Disabled Men,	284 02	
Minister Fund,	4,698 11	
Sumner Knight Memorial Chapel,	5,041 18	
F. A. Wright Scholarship Fund,	54,381 69	
	<hr/>	

\$94,378 64

PUBLIC LIBRARY FUNDS

Henry O. Coolidge Fund,	\$23,556 63	
John Symonds Fund,	16,035 62	
		<hr/>
		39,592 25

LIBRARY BOOK FUNDS

Thayer and Chapin Fund,	\$5,000 00	
Ingersoll Fund,	893 52	
Mary K. Hall Fund,	500 00	
Maria W. Osborne Fund,	100 00	
		<hr/>
		6,493 52

CEMETERY FUNDS

Various,		114,960 00
----------	--	------------

CHARITABLE AND IMPROVEMENTS FUNDS—INCOME

F. A. Wright Scholarship Fund,	\$1,326 68	
Milan F. Jones Deluge Benefit Fund,	7 50	
		<hr/>
		1,334 18
Total Trust Funds,		<hr/> <hr/> \$256,758 59

EXHIBIT A—SCHEDULE XIX**CEMETERY PERPETUAL CARE FUNDS**

Total Funds, January 1, 1942,	\$110,662 35
New Funds Added:—	

NAME OF FUND	Depository	Amount
Isabelle Rockwell,	KS No. 18471	\$150 00
Robert A. and Annie B. Worsley,	KS No. 18471	150 00
Herbert A. and Hannah A. Turner,	KS No. 18471	150 00
George F. Knowlton,	KS No. 18471	150 00
Frank J. and Mary R. Barrett,	KS No. 18472	200 00
Simenoe-Robinson,	KS No. 18472	200 00
Harriet L. Lane,	KS No. 18474	300 00
Margaret Twitchell,	KS No. 18475	400 00
Robert B. Munsell,	KS No. 21181	97 65
William F. Perry,	KS No. 21341	450 00
A. B. Palmer,	CC No. 26445	200 00
Clarence M. Weed,	CC No. 26445	200 00
John J. Landers,	CC No. 26445	200 00
Robert S. and Clara A. Calef,	CC No. 26446	150 00
Albert S. Kendall,	CC No. 26446	150 00
Clarence N. Holman	CC No. 32209	400 00
Cleon E. Heald,	CC No. 26447	300 00
Walter R. Porter,	CC No. 26447	300 00
*Bert Z. Fuller,		150 00
		<hr/>
		\$4,297 65

Total Funds, December 31, 1942,	<hr/> <hr/> \$114,960 00
---------------------------------	--------------------------

*Deposited in January, 1943.

EXHIBIT A—SCHEDULE XX**SCHEDULE OF FIRE INSURANCE ON PUBLIC BUILDINGS**

Description	Building	Contents	Total
Library Building,	25,000 00	20,000 00	45,000 00
City Hall,	\$100,000 00		\$100,000 00
First Floor,		8,000 00	8,000 00
Second Floor,		2,000 00	2,000 00

Office and Storage Building			
Rear of City Hall,	8,000 00	500 00	8,500 00
Fire Station,	30,000 00	10,000 00	40,000 00
Library Building,	2,500 00	20,000 00	45,000 00
American Legion Building,	20,000 00		20,000 00
Sumner Knight Memorial Chapel,	15,000 00	1,200 00	16,200 00
Garage, Woodland Cemetery,	800 00		800 00
Storehouse, Woodland Cemetery,	1,200 00	800 00	2,000 00
Bath House, Robin Hood Park,	800 00	200 00	1,000 00
Incinerator, Lower Main Street,	1,000 00		1,000 00
Pavilion Wheelock Park,	1,500 00		1,500 00
Band Stand, Fuller Park,	400 00		400 00
Highway Storehouse "A",	2,100 00		2,100 00
Highway Storehouse "B",	1,600 00		1,600 00
Highway Storehouse "C",	1,000 00		1,000 00
Totals,	\$208,400 00	\$42,700 00	\$251,100 00

EXHIBIT A—SCHEDULE XXI
 CHESTER M. FOSS & COMPANY
 Public Accountants and Auditors
 Chapman Building
 Portland, Maine

To the Mayor and Finance Committee
 of the City of Keene, New Hampshire

Gentlemen:

In accordance with your authorization we have made an examination of the accounts and records of the

City of Keene,
 New Hampshire

for the calendar year ended December 31, 1942. Our examination consisted of a verification of the assets and liabilities as presented in the accompanying balance sheets, and an examination of the receipts and expenditures of the City by the various departments. We have examined or tested accounting records of the City and other supporting evidence, by methods and to the extent we deemed appropriate but we did not make a detailed audit of all transactions. In connection with our examination we have prepared the exhibits and schedules as outlined with the exception of the schedules of Land and Buildings, and Departmental Expense, these schedules were prepared by employees of the city.

In our opinion, based upon our examination, the accompanying exhibits and supporting schedules, subject to comments contained herewith, present fairly the financial condition of the City of Keene at December 31, 1942 and the receipts and expenditures for the calendar year then ended.

Respectfully submitted,

CHESTER M. FOSS & COMPANY

by (Signed) Chester M. Foss,
 Certified Public Accountant.

Portland Maine
 May 17, 1943.

REPORT OF CITY CLERK

To His Honor the Mayor and the City Councils:

I submit the following report of activities of the Office of the City Clerk for the year 1942.

Business licenses issued

Itinerant photographers	5
Taxi and truckmen	15

Amusement licenses issued

Bowling alleys	1
Pool room	1
Theatres	3
Dog licenses issued	972

Also the usual number of licenses and permits have been issued for the storage of gasoline and fuel oil, the location of electric and telephone poles, moving buildings, and the recording of liens and personal property mortgages.

Vital Statistics

Births 499	Deaths 294
Marriages 235	

The detail record of births, marriages and deaths for 1942 have been published in pamphlet form this year and are obtainable at the office of the City Clerk.

Respectfully,

ELMER B. CHAMBERLAIN,
City Clerk.

REPORT OF TAX COLLECTOR

To the Honorable Board of Mayor and Aldermen:

I herewith submit my report for the fiscal year ending December 31, 1942.

COLLECTIONS

1942 Taxes		
Amount of tax warrant,		\$510,050 29
Added taxes,		496 00
Interest,		48 06
		<hr/> \$510,594 35
Discounts given,	\$6,032 09	
Abated,	326 87	
To Deeded Properties,	7 06	
Uncollected,	61,026 95	
	<hr/>	67,392 97
		<hr/> \$443,201 38
1941 Taxes		
Uncollected Jan. 1, 1942,		\$74,467 84
Added Taxes,		550 00
Interest,		4,276 50
		<hr/> \$79,294 34
Discounts given,	\$7 28	
Abatements,	227 59	
To Deeded Properties,	464 91	

Auditors' Adjustment,	2 90		
Uncollected,	3,426 54		
		4,129 22	
			75,165 12
	1940 Taxes		
Uncollected Jan. 1, 1942,		\$2,122 39	
Added Taxes,		628 00	
Interest,		102 36	
		\$2,852 75	
Abatements,	\$28 00		
Uncollected,	2,194 20		
		2,222 20	
			630 55
Taxes, 1939,			231 22
Taxes, 1938,			195 57
Taxes, 1937,			128 13
Taxes, 1936,			79 16
Taxes, 1935,			181 87
Taxes, 1934,			45 16
Taxes, 1933,			44 66
Taxes, 1932,			39 56
Taxes, 1931,			36 00
Taxes, 1930,			22 00
Taxes, 1929,			18 00
Taxes, 1928,			10 00
Taxes, 1927,			4 00
Interest on taxes 1927 to 1939 Inclusive,			694 68
	TAX SALE—1941 TAXES		
Sale, September 24, 1942,		\$8,175 72	
Interest and costs,		51 79	
		\$8,227 51	
To Deeded Properties,	\$7 01		
Unredeemed Dec. 31, 1942,	6,025 28		
		6,032 29	
			2,195 22
	TAX SALE—1940 TAXES		
Unredeemed Jan. 1, 1942,		\$12,401 18	
Interest and costs,		731 81	
		\$13,132 99	
Abated,	\$15 88		
To Deeded Properties,	837 51		
Auditor's Adjustment,	8 64		
Unredeemed, Dec. 31, 1942,	2,486 93		
		3,348 96	
			9,784 03
	TAX SALE—1939 TAXES		
Unredeemed, Jan. 1, 1942,		\$6,403 78	
Interest and costs,		1,085 59	
		\$7,489 37	

Abated,	\$16 11	
To Deeded Properties,	852 72	
Unredeemed, Dec. 31, 1942,	135 14	
		<hr/>
		1,003 97
		<hr/>
Redemptions from tax Sale, 1938,		6,485 40
Redemptions from tax Sale, 1937,		33 00
Redemptions from tax Sale, 1936,		28 90
Interest and Costs on Redemptions, 1936 to 1938 inc.,		22.97
Automobile permits,		56 25
Water Assessments,		17,286 93
Cemetery Collections,		59,798 61
		3,989 75

Receipts from Tax Deeded Properties:

Sales,	\$572 20	
Deposits,	85 00	
Rents,	139 58	
		<hr/>
J. A. Denison (Water-Sewers-Drains),		796 78
Paul B. Hayward (Welfare Department),		745 25
Walter M. Hubbard (Highway Department),		228 11
D. J. Williams (Municipal Court),		1,127 04
Police Department,		1,824 73
Elmer Chamberlain (City Clerk),		243 11
William Stickles (City Messenger),		2,525 65
D. L. Park (Airport),		136 85
Bernard Streeter (Airport),		504 94
R. T. Kingsbury (Park Department),		18 00
John Simpson (Plumbing Inspector),		43 37
Evan White (Health Department),		14 00
E. B. Riley (Fire Department),		27 60
Mary L. Saxton (Public Library),		48 25
Sidney Frizzell (Comptroller),		165 82
John L. Saunders (Treasurer),		121 67
		36,344 58

TOTAL COLLECTED AND DEPOSITED,

January 1, 1942 to December 31, 1942,

\$665,313 87

Respectfully submitted,

JAY H. RUSSELL,
Tax Collector.

December 31, 1942

REPORT OF ASSESSORS

To the Honorable Board of Mayor and Aldermen of the City of Keene:

The Board of Assessors of the City of Keene respectfully submit the following report as provided by the terms of the ordinance under which said board was created.

Total appraised valuation for the year 1941:

Land and buildings,	\$14,487,467 00	
Mills and machinery,	2,119,699 00	
Electric Plants,	643,034 00	
Stock in trade,	2,244,490 00	
Live stock,	64,122 00	
		<hr/>
		\$19,558,812 00
Soldiers exemptions,	\$140,500 00	
Total taxable valuation,		\$19,418,312 00
Tax rate, \$2.52.		

Taxes on real estate and personal,	\$489,341 52
Taxes from 7,866 polls,	15,732 00
National Bank tax,	4,976 77

Amount to be collected by tax collector for the year 1942, \$510,050 29

TAX ABATEMENTS ALLOWED DURING 1942

Year	Poll	Property	Total
1942,	\$170 00	\$156 87	\$326 87
1941,	214 00	13 59	227 59
1940,	28 00		28 00
1939,	24 00		24 00
1938,	8 00		8 00
1937,	4 00	1 54	5 54
1936,	6 00		6 00
1935,	4 00		4 00
1934,	4 00		4 00
1933,	2 00		2 00
1932,	2 00		2 00
1931,	2 00		2 00
	\$468 00	\$172 00	\$640 00

RALPH E. PROCTOR,
BYRON B. BRITTON,
Board of Assessors.

REPORT OF CITY SOLICITOR

February 4, 1943

To his Honor the Mayor and Members of the City Councils:

Your City Solicitor reports activities from the time he took office on June 19, 1942, to the end of the year.

No further tax abatement suits have been brought against the City of Keene. The pending suits are as follows:

Faulkner & Colony Manufacturing Company vs. City of Keene.

Golding Keene Company, et als vs. City of Keene.

John Elliot, Attorney vs. City of Keene.

Bertha S. Whipple vs. City of Keene.

J. A. Wright & Company vs. City of Keene.

These activities are awaiting the presence of the full board of the State Tax Commission, for hearing.

The City brought two actions in the present year for the condemnation of lands in Swanzy as a part of the airport project.

Your Solicitor attended the convention of City Solicitors' at New York City in December 1942, at which time a number of matters relating to municipal activities in war time were discussed. Meetings of the City Councils have been attended, and members of the City Government and officials of the City have been advised as to law, and various agreements, deeds, and other instruments requested have been drawn up. Criminal cases within the jurisdiction of the City Solicitor were prosecuted.

Respectfully submitted,

ARTHUR OLSON,
City Solicitor.



ARTHUR A. WALLACE

Superintendent of Highways

February 15, 1906

January 2, 1917

January 6, 1925

May 18, 1939

Superintendent of Public Works

May 18, 1939

November 3, 1942

REPORT OF THE PUBLIC WORKS DEPARTMENT

To His Honor the Mayor and Gentlemen of the City Councils:

Winter maintenance, snow removal and sanding, is a major expense which we see no way of reducing without curtailing the service. Our winter equipment at present is in good condition but some storms take a heavy toll. Repairs to plowing equipment this year were about \$1,500.00.

Our work this year has been largely maintenance. Heavy rains in March washed our non-oiled hill roads badly and the expense of filling and resurfacing was \$700.00. Our streets and roads should be oiled regularly to reduce maintenance and gradually the non-oiled hill roads should receive surface treatment. Cold patching shoulders of streets and roads to prevent raveling is also a considerable item.

A new concrete culvert was built in the Darling Road replacing an old stone box that was in poor condition. Ice damaged the superstructure of the Eveleth Road bridge over the Branch requiring minor repairs.

There remain many stumps along our streets, the result of the disaster of 1938. Some of them are a menace to safety. We feel they should be removed as fast as funds can be provided for the work. If spraying and trimming of our shade trees is to continue, a reasonable fund should be provided annually for this work.

The usual Spring and Fall collections of rubbish were made. Also in October 128 tons of scrap iron, rubber and rags were collected in a city wide salvage drive sponsored by the Sentinel, the proceeds given to the U. S. O. We distributed this year 35 loads (about 75 yards) of sand for smothering bombs.

A new drain was laid on the south side of Arch Street from Bradford Street east and two catch basins added to the Bradford Street drain. The drain on the south side of West Street near Main was relaid with 12" pipe.

The pipe yard on lower Main Street was enclosed with a 6 foot chain link fence at a total cost of \$1,187.96.

The National Water Main Cleaning Company cleaned the transmission mains in October and following this work the filter sand was renewed in the Beech Hill and Stone Dam filters. Thirty two inches of screened, washed sand from Whitcomb's bank in Swanzy was put in by department labor under the direction of Weston and Sampson.

Mains cleaned by National Water Main Cleaning Co.,

12" from Stone Dam to Eastern Ave.,	14,630 ft.
8" from Babbidge Dam to Beech Hill filters,	12,679 ft.

Contract,	27,309 ft.	@	\$.05	\$1,365 45
Dept. Labor and Material,				489 30

Total,	\$1,854 75
--------	------------

Renewing sand in Filters

24,783.6 tons of Sand,	\$4,943 08
Trucks and labor,	2,298 38
Supervision, sand analysis, etc.,	625 64

Total,	\$7,867 10
--------	------------

SEWAGE DISPOSAL PLANT

Amount of Sewage pumped for year,	408,451,000 gals.
Pump operated,	320 days
Average per day,	1,352,487 gals.
Maximum per day,	2,500,000 gals.
Minimum per day,	800,000 gals.
Electricity used,	126,450 K.W.H.
Amount of Lime used at Tanks,	520 bags

Respectfully submitted,

A. M. WHITTEMORE,
Asst. Supt. of Public Works.

REPORT OF TRUSTEES OF KEENE PUBLIC LIBRARY

To His Honor the Mayor and the City Councils:

The Trustees of the Keene Public Library feel gratified that the library has been able to meet so smoothly and efficiently the difficulties of the year 1942. They appreciate deeply the loyalty of Miss Saxton and the library staff whose effort and cooperation have made this possible.

Mrs. William C. Chapman was elected by the city as Trustee of the Keene Public Library to complete the unexpired term of the late Mr. A. B. Palmer.

The vacancy on the staff caused by the resignation of Miss Hall was filled by Miss Marion Hunt who joined the staff in January. Miss Angela Chase was engaged in October as an assistant to replace Miss Good who resigned at that time.

The increased use of the Reference Room has fully justified the new seating and shelving arrangements which were started late in 1941 and completed this year. Many evenings the room is filled to capacity with the students of the High School.

The librarian's report covers in detail the work and activities of the year.

Respectfully submitted,

RUTH P. HUNTRESS,
Secretary.

REPORT OF LIBRARIAN

To the Trustees of the Keene Public Library:

The report for the year 1942.

The library of today has a wider significance even than it has had in former years. While it provides, as always, recreational reading along with its historical and scientific volumes and large assortment of periodical literature so much sought for at present, it is also giving its patrons in larger measure, the latest information on subjects much to the fore—aviation, all types of mechanical and electrical knowledge, nutrition, food substitutes, home defense, details on war service of all kinds, including the women's share, Red Cross, WAACS & WAVES also, possibly, more important books and pamphlets on world relations, the background for our present plight and discussions for future peace and the preservation of a way of life which we value. Of these topics there is need of abundant supply.

The first variation from the regular routine came in January when the American Library Association, American Red Cross and U. S. O. organized a Victory Book Campaign to collect books for the army camps, U. S. O. houses and ship libraries. The Keene library was appointed a receiving and distributing center for this region and, with the aid of a committee, representing local organizations to attend to publicity, collecting books when necessary, making reports and assisting the library staff in classification and preparation, sent 5,600 books to various stations, many in N. H. Groups of young people from Girl Scout

troops and High School mended, with Miss McGregor's oversight, and helped to pack them under Mr. Farrar's supervision. The Mayor appointed one day, April 27, in a final effort to secure the benefits of good reading for men in service. The local broadcasting station gave an interview to the librarian to assist in the appeal. 868 books were received in that one day or as the result of the day's publicity.

As usual, Book Week brought many visitors to the library to see the attractive display of new books and those of long-lasting qualities in the junior department, and the exhibit loaned to the main library by local collectors, of rare and old books, fine editions, local imprints, examples of modern printing and some quaint volumes of special significance to Keene people. The Keene Teachers' College gave us the use of Parker Hall, one afternoon, for a Book Lovers' Quiz broadcast over WKNE, arranged by the children's librarian for pupils of the grade schools assisted by H. S. students. Nine young folks who had been selected by tests, took part in presiding and answering Mrs. Stearns' questions. Several hundred children and adults were in the audience. The teacher and class in the study of children's literature of the College took charge of the arrangements at the Hall. The attitude of this library might be well expressed in the words of the Superintendent of Children's work in Brooklyn. "Our fundamental belief that good reading, today as before, helps give children good hearts and great minds for their destinies which lie ahead, destinies that may reframe our earth and that this is a time for them to read widely and well." For this we try to provide.

A long desired improvement in the Reference Room was made in February, when new book cases, tables, chairs, study desks and dictionary stands, of walnut finish, were installed to replace shelving of a very old type and much worn tables and chairs. The effect is a complete transformation which gives the library a very pleasant and modern appearance.

In common with public libraries all over the country in these busy times, our library has not had a gain in circulation but a decrease, for while the subjects spoken of above are in demand and get a good circulation, yet patrons find great satisfaction in their own newspapers and radios. One librarian writes "Librarians instinctively abhor any loss in circulation but in time of war, a reduction on the volume of recreational reading is not only inevitable but desirable. People can't read while they are welding ship plates, making airplanes, sewing for the Red Cross or replacing the household maid".

Two changes in the library staff have occurred during the year, Virginia Hall, whose resignation was noted in the last report, left in January to take a position in the Manchester Public Library. Marion Hunt came from library training in N. Y. state to take the position. In October, Ernestine Good, who had been with us since Mrs. Bishop's retirement, accepted a position in the Jones Library in Amherst, Massachusetts and Angela Chase of Manchester, recently from the School of Library Science in Denver, Colorado, began work here the last of the month. We regretted the going of these young women but are glad for their advancement in library work.

Again the librarian acknowledges with thanks the help of the Trustees and willing cooperation of the staff members also ungrudging publicity from The Keene Evenin Sentinel.

Following is a summary of the year's work in figures.

Respectfully submitted,

MARY LUCINA SAXTON,

Librarian.

STATISTICS FOR THE YEAR ENDING DECEMBER 31, 1942

Population served,	13,832
Terms of use: free to residents of the city	
Number of days open during year,	303
Number of hours each week,	72
Number of volumes at beginning of year,	34,194
Number of volumes added,	1,293
Number of volumes withdrawn and missing,	692
Number of volumes at end of year,	34,795
Number of new and re-registered borrowers during the year,	2,576
Number of people using reading and reference rooms,	14,609

Number of volumes of non-fiction lent for home use,	22,676
Number of volumes of fiction lent for home use,	55,883
Total number of volumes circulated,	78,559
Library Hall and Club Room have been used by 16 organizations for 67 meetings with an attendance of 749.	

REPORT OF PARK COMMISSIONER

PARKS AND PLAYGROUNDS

To the Honorable Mayor and City Councils:—

During the past year, with somewhat added labor costs in the maintenance of Parks, it has seemed advisable to use the reduced balance available principally in the restoration and improvement of the parks bordering most used highways, namely, Ladies and Fuller Parks. In the former several hundred smaller stumps were removed, brush trimmed and a large amount of filling, grading, seeding and planting done; through the purchase by the city of properties for the new Airport, large quantities of shrubs and perennial plants were available and hundreds of these flowering shrubs were transplanted in Ladies Park, saving many years of growth, and they should make an attractive showing the coming year.

At Fuller Park, where the soil is very sandy, the old beds were dug up, fertilized, new loam added and many bulbs, perennial plants and shrubs moved from the Airport areas. The pond was also drained and cleaned of a large accumulation of debris and the entire bottom covered with sand. Work of clearing brush in Wheelock Park was continued and 6,000 more pine seedlings planted. Considerable areas in Robin Hood Park were cleared in the hope that several thousand more pine may be planted during the coming year and it is also hoped that growing brush in areas already planted may be cut before it threatens to choke out the pine plantings.

A great amount of slash and fallen timber still remains on the Drummer Hill but the clearing of this should undoubtedly wait as an aid to labor problem after the war. It constitutes a serious fire hazard and the roads to the water hole and around the large tract have been cleared of brush and made passable.

Both Robin Hood and Fuller Playgrounds were operated during the summer with slightly increased attendance and Robin Hood Pool, while showing a decrease in the number of older swimmers owing to enlistments and defense work, maintained any previous record of attendance. In spite of the fact that, at Robin Hood it was necessary to secure an entire new staff, with several changes during the season, thanks should be extended to all of them for conscientious and successful work and again with no serious accidents during the supervised time.

During the coming year, in addition to the proposed work at Robin Hood Park it is hoped that the appropriation will permit continued work of removing stumps in Wheelock and Ladies Parks as well as additional plantings here and on the Dinsmoor lot.

Respectfully submitted,

R. T. KINGSBURY,
Park Commissioner.

REPORT OF SUPERINTENDENT OF CEMETERIES

To His Honor the Mayor and Members of the City Councils:

I submit the following report of the Cemetery Department for the year ending December 31, 1942.

There have been during this time 108 adult and 18 infant burials.

There were 9 bodies stored in the tomb last winter. Seven of these were removed to other towns for burial.

We are caring for 672 lots on perpetual care and 228 lots on annual care.

We have sold 5 four grave lots at \$100.00 each and 14 four grave lots at \$60.00 each. We have sold 6 two grave lots at \$30.00 each. In a less restricted area we have made 28 single grave lots to be sold at \$10.00 each and have sold 6 of these.

We have had one new culvert built which has done away with flood conditions in one section of the North East Division, also had a drainage system installed in the North East Division, which takes care of all surface water in the section by the Circle Plot. This System takes in approximately 225 feet with four catch-basins. We also had one new catch-basin added to the Greenlawn drainage system.

We have straightened approximately 200 stones, graded and seeded 22 walkways, filled 150 depressions and re-graded and seeded 8 lots. We have on hand loam, seed and fertilizer enough for our early spring work.

We have our quota of new lawn-mowers for next year.

Collections for the year were \$6,786.92.

Bills receivable are \$4,980.32.

The use of the cemetery as a public highway and for night parking has been eliminated by closing and locking the gates.

Respectfully submitted,

ELMER S. BRITTON,
Superintendent.

REPORT OF CHIEF ENGINEER OF FIRE DEPARTMENT

To His Honor the Mayor, and Board of Aldermen:

I hereby submit my report for the year ending December 31, 1942.

There were 21 bell alarms; 347 still alarms, making a total of 368 alarms. 11 of these calls were for out of town, and three of them were false alarms.

The estimated value of buildings damaged by fire,	\$345,830 00
Damage to buildings,	11,879 62
Insurance on said buildings,	283,050 00
Insurance paid,	11,879 62
Value of contents of buildings,	167,100 00
Damage to contents,	3,446 08
Insurance on said contents,	154,000 00
Insurance paid,	3,446 08

The Department has answered 88 less alarms during the year, than was answered the year previous. The fire loss will be some less this year.

The Fire department inspections continue to show very good results, as there are very few cases of any large amount of rubbish found in the inspections. Also you will note that the basement fires have been reduced to a minimum.

The Department is continuing the Vocational lessons to the Call Firemen so that all firemen will have the benefit of this training. This also includes first aid instructions.

The motor fire apparatus and its equipment are in very good condition. All pumping engines were tested for their capacities last October, and all showed a reserve capacity.

There has been purchased for the Department another Emergency Squad truck. This truck replaces the Reo Combination which was placed in service August 15, 1923. This truck has a small pump of 75 gallons, 150 gallon booster tank, 200 feet booster hose, 400 feet 1½" hose, first aid supplies, inhalator, gas masks, flood lighting outfit, Salvage covers, 2 stretchers, 1,100 gallon Morse gun. Also the department has a Rockwood water fog applicator, which is very effective on small gasoline and oil fires, especially automobile fires.

The Reo Combination now carries the State Forestry equipment for forest fires.

The Department has on hand 11,500 feet of 2½ inch hose, 3,500 feet of 1½ inch hose; there is 3,800 feet of 2½; and 3,200 feet of 1½ inch hose that is loaded on the trucks at all times. There is also 1,200 feet of linen unlined hose at South Keene in hose house.

The Fire alarm system and its equipment is in very good condition. There has been very little repairs or line work done on the system during the year, but repairs will have to be done the coming year as the telephone is setting quite a number of poles that will have to be changed over by fire alarm.

The Board of Engineers recommend that two more permanent men be added to the force, and suitable rooms be provided for them, as the manpower of the permanent force is not sufficient for keeping the station covered at all times.

To His Honor the Mayor, Joint Standing Committee on Fire Department, Officers and members of the fire department, also the Police Department, I extend my thanks for the co-operation rendered me during the year.

Respectfully submitted,

EUGENE B. RILEY,
Chief Fire Department.

NUMBER OF ALARMS AND FIRE LOSSES BY YEARS From 1910 to 1943

Year	Still Alarms	Bell Alarms	Fire Loss	Year	Still Alarms	Bell Alarms	Fire Loss
1910	50	16	\$5,650.00	1926	245	17	\$15,459.94
1911	72	33	9,861.16	1927	237	16	15,683.54
1912	70	22	13,200.85	1928	250	26	26,370.69
1913	85	16	7,821.23	1929	251	26	86,297.72
1914	80	19	26,799.71	1930	311	24	26,475.31
1915	96	14	6,992.33	1931	255	23	46,457.31
1916	83	13	12,650.62	1932	324	25	106,739.31
1917	78	13	26,715.39	1933	330	15	7,976.76
1918	98	25	14,437.56	1934	445	24	218,838.66
1919	108	12	9,938.68	1935	414	34	22,830.25
1920	155	17	38,703.31	1936	373	24	21,491.64
1921	160	12	12,412.16	1937	360	21	34,871.66
1922	125	20	16,457.93	1938	360	17	11,470.51
1923	244	24	22,622.85	1939	380	24	18,283.49
1924	209	11	65,468.18	1940	520	56	75,048.56
1925	174	22	65,347.84	1941	422	34	19,551.77
				1942	347	21	15,325.70

REPORT OF POLICE COMMISSIONERS

January 1, 1943

TO	The Honorable Richard Holbrook, Mayor, the Board of Aldermen, and Gentlemen of the Common Council, of Keene, New Hampshire			
SUBJECT	Report of the Police Commissioners for 1942			
Complaints received (all natures),				2,086
Complaints investigated,				1,476
Routine investigations for other departments,				115
Investigations referred to other agencies,				112
Special duty assignments (all officers),				873
Subpoenas served locally for other departments,				30
Emergency messages delivered,				48
Stolen property recovered—value,				\$4,209
Lost property recovered and returned to owners—value,				\$1,366
Money accepted for safekeeping,				\$139,651
Missing persons located,				42
Accidental deaths investigated,				13
Transients accepted for night lodging,				371
Doors to business places found open—secured,				846
Nite lights out in business places—premises checked OK,				59
Lights left on in business places after hours—extinguished,				599
Street lights found out—reported,				96
Operators stopped, warned and booked—violation Motor Vehicle Laws,				188
Operators checked for license, occupants of cars, etc.,				924
Repair tags issued for defective lighting equipment,				626
Warning tags issued for violation of parking laws,				478
Prisoners accepted for safekeeping—state police,				140
Prisoners accepted for safekeeping—sheriff's office,				52
Prisoners accepted for safekeeping—all other agencies,				47
Vacant residences inspected—number of inspections,				844
Miles traveled by cruiser No. 1,				46,752
Miles traveled by cruiser No. 2,				7,514
Accidents investigated:	Property damage	28		
	Personal injury	22	Total	50
Cases pending,				5
Unserved warrants on file,				10
Fines and assessments,				\$4,959.64
Cash receipts—general,				\$990.42

RECAPITULATION

Arrests,	995
Males,	971
Females,	24

CRIMES AGAINST THE PERSON

Offense	Number
Assault and Battery,	17
Assault,	2
Assault on officer,	3
Assault—indecent,	2
Threats,	1

Total,

25

CRIMES AGAINST PROPERTY

Offense	Number
Taking auto without authority,	3
Larceny,	36
Larceny—attempt,	3
Trespass,	6
Malicious mischief,	4
Embezzlement,	1
Forgery,	2
Forged instrument,	2
Fraud,	3
Breaking, entering and larceny,	15
Total,	75

CRIMES AGAINST CHASTITY, MORALITY, AND GOOD ORDER

Insane person,	1
Disturbing peace,	12
Vagrancy,	25
Begging,	17
Non-support,	13
Contempt,	3
Mittimus,	12
Lewdness,	4
Brawl and tumult,	7
Carnal abuse,	3
Adultery,	3
Escaped patient,	1
Escaped prisoner,	7
Drunk,	477
Fornication,	5
Abandonment,	1
Indecent exposure,	3
Idle and disorderly,	17
Obscene pictures,	1
Neglect of children,	1
Sol. comt. crime,	1
Unnatural act,	2
Harboring escaped prisoner,	1
Suspicious persons,	6
Total,	623

VIOLATIONS OF MOTOR VEHICLE LAWS

Minor Motor Vehicle violation,	169
Operating after suspension of license,	5
Operating under influence liquor,	19
Reckless driving,	5
Leaving scene of accident,	3
Total,	201

CRIMES AGAINST THE PUBLIC POLICY

Violating City Ordinance,	13
Fugitives from justice,	12
Possession lottery tickets,	3
Promoting lottery,	6
Publishing account of lottery,	1
Possession equipment to publish account of lottery,	1
Gaming,	13
Present at game,	2
Maintaining premises for gaming,	1
Evading fare,	1
Total,	53

CRIMES AGAINST THE UNITED STATES

Offense	Number
Deserter U. S. Armed Forces,	12
Violating Selective Service Act,	4
Violating Harrison Narcotic Act,	2
Total,	18

DELINQUENT CHILDREN

Breaking, entering and larceny,	4
Drunk,	1
Escape,	2
Fornication,	1
Fugitive from justice,	3
Larceny,	9
Larceny—attempt,	1
Malicious mischief,	3
Motor Vehicle violations,	2
Runaway,	5
Stubborn child,	1
Total,	32

TRAFFIC ACCIDENTS

At intersections,	23
Railroad crossing,	1
Crosswalk,	2
Curve,	1
Driveway,	1
Open road,	39
Totals,	67

The arrest report for the current year has been more completely broken down than in previous years. It will show not only the sex of those having committed various types of offenses, but also dispositions made in all cases.

Juvenile delinquency shows a startling and deplorable increase. Thorough investigation into the background of every case, demonstrated an almost complete absence of salutary and proper parental control. Authorities generally concede that the existing emergency has contributed some factors to this situation, but basically, blame can be placed directly at the doors of the parents themselves.

For each case in which court procedure was mandatory, there have been ten other cases where every effort was made to avoid action by the courts. In very few cases where court proceedings did take place, and the parents required to attend, were they in the least impressed, apparently, by the seriousness of what was taking place. In one instance having to do with several breaks involving two boys just entering their 'teens, both committed more breaks immediately after being released in custody of the parents.

War conditions have thrust many added duties upon this, as well as all other police agencies. Three hundred and forty separate investigations were undertaken and completed for the Federal Bureau of Investigation, and the Army and Navy Intelligence. One hundred and eighty-five personnel investigations were made for out-of-town plants engaged in defense work. Complete reports were submitted in all cases.

Nearly 7,000 sets of fingerprints were taken in connection with the personnel of local plants engaged in defense work, school children, and civilian defense units. About 300 sets of prints were taken for civilian defense units in surrounding towns having no facilities of their own for the taking of prints.

The Auxiliary Police, organized December 10, 1941, has made what we believe to be satisfactory progress. Thirty men were chosen from more than one hundred applicants for immediate intensive training.

Basic training consisted of physical education, self defense, a knowledge of duties and functions, and considerable military education, to enable the group to act as a single, or several separate, and self-sustained combat units. Empha-

sis was placed upon the use of the various types of weapons with which they were equipped, which included machine guns, automatic rifles and shotguns, gas guns and grenades, and service revolvers. Practical combat problems were worked out both in the classroom and in the field.

Instruction in connection with firearms is believed to have been thorough, as all men are qualified shots under the rules of the New England Police Revolver League—twenty-six of them in the "Expert" class. Teams from the Auxiliary Police as well as from the regular force participated in the Postal Matches, conducted by the League, and performed in a creditable manner indeed.

Supplementary training embraced practical first aid under the direction of the City Physician, and practical police procedure, elementary criminal law, and the handling of traffic. Certain hours of duty on the street and in the cruising cars are required of each Auxiliary Officer weekly.

Original field service uniforms were purchased from a special defense fund made available by the City. Summer uniforms were purchased by the men themselves. Dress blues, recently acquired, were financed in part by regular police funds. The considerable balance was obtained from voluntary and spontaneous contributions from individuals and organizations to whom the unit had been of service, and from the proceeds of weekly dances sponsored by the members of the Auxiliary force.

It is understood, however, that the Auxiliary Police would never have reached their present high level of efficiency had it not been for much individual sacrifice, and wholehearted cooperation. We wish to extend our congratulations to these men who have made their organization one of the recognized best in New England.

We have felt, and do feel, strongly upon the subject of constant supplementary education of police officers in all phases of their profession. Experience and the progress made by the department during the last two years have demonstrated the wisdom of this policy, and we have encouraged Chief Regan to spare no effort in its furtherance.

Consistent with the promulgation of this policy, we suggest that if practicable, at least one officer be sent to the sessions of the National Police Academy, conducted under the direction of the Federal Bureau of Investigation at Washington. This will entail some expense on the part of the city, but authorization for the necessary expenditure is advocated.

Continued efforts in connection with the installation of a teletype machine were successful. The local department can secure immediate connection with any police department in the country or Canada so equipped. This equipment has proved a valuable acquisition.

The Police Committee made possible the purchase of a boat and an outboard motor for use in emergencies by the various city departments. This boat with its appurtenances has been of great value in rescue and body recovery operations, and has filled a long-felt deficiency.

There had been need for an added police cruiser for some time. Through fortuitous circumstances, this cruiser was purchased at considerable saving to the city. It has been equipped with two-way radio, and has proved its worth many times over.

The situation as regards accidents is presented in analyzed form. Reference to the number of those prosecuted for all violations of the motor vehicle laws will show that the 1942 total is but 70 per cent of that of 1941, approximately a 30 per cent reduction. There has been an almost identical reduction in the total number of accidents of all types. Two fatal accidents occurred during the current year.

It will be noted that in pedestrian accidents, the pedestrian and not the car operator was at fault in 85 per cent of cases, and that in 55 per cent of these cases, the pedestrian stepped out from behind a parked car. One-fifth of all accidents involved either pedestrians or cyclists. In those accidents in which cyclists were involved, in not one case did any blame attach itself to the operator of a car.

In the cases of accidents involving motor vehicles only, 50 per cent were minor traffic accidents, in which property damage only occurred, in the amount of less than \$25. In 90 per cent of these minor traffic accidents reported, the

occurrence was either while parking cars or backing out of parking spaces. Some change is therefore indicated in parking methods, and as there are now certain suggestions before the City Government for consideration, no suggestion is made by this Commission at this time, as to what these changes should be.

In view of the amount of traffic passing through and about the city, it is believed that the accident rate is not high. Consultation with representatives of several insurance companies indicates that during 1941 and 1942 it has been lower for the Keene area than formerly. They, and this Commission, suggest that the reason for this reduction has been a direct result of rigid enforcement, and summary punishment of offenders.

Safety education for pedestrians and cyclists is indicated. Statistics have shown that adults are not too often amenable as far as safety education is concerned. Good results have been obtained, and are being obtained, with children and adolescent.

Observation has shown that cyclists in the city operate with an absolute abandon and utter disregard for their own safety, and further that the bicycles in many cases are not properly equipped with proper brakes and lights. In hundreds of cases officers on duty on the street and in cruising cars have warned these cyclists, and the same individuals repeat the offense time after time. That many are not killed and seriously injured annually may be attributed to the fact that the majority of motorists are keenly observant.

Periodical safety talks throughout the schools are of course indicated. But this will provide a partial solution only. The great majority of municipalities have regulations governing the operation of bicycles and provide penalties, principally forfeiture of the cycle for given periods, for wilful infraction of the laws of the road. The adoption of such regulations are most strongly advocated in this city.

We wish to express our thanks and appreciation to both branches of the City Government for their cooperation during the past year, to the Police Committee for theirs, and to Chief Regan and the individual members of the department for the conscientious performance of their duties, and the tenacity of purpose they have exhibited in placing the department upon its present level of efficiency.

We also wish to express our thanks to Judge Madden and Clerk Williams of the Municipal Court for their assistance and cooperation with the department.

Respectfully submitted,

BOARD OF POLICE COMMISSIONERS,

Rupert E. Robinson, Clerk.

REPORT OF THE CITY ENGINEER AND BUILDING INSPECTOR

To His Honor the Mayor and Board of Aldermen:

My report for the year of 1942 is herewith presented.

This year work has been done as usual for the city departments and plans and estimates prepared for special committees.

Surveys have been made for the City Planning Board, Public Works Department and others. Street lines and grades for drainage have been given prospective builders, and more burial lots have been laid out in Woodland Cemetery for the Cemetery Department.

Surveys for land purchases have been continued for the Dillant-Hopkins Municipal Airport in Swanzev, additional land being required on the southerly side for a diversion ditch to carry the water from Swanzev Pond along the Easterly side of the airport under the West Swanzev Road and into the South Branch of the Ashuelot instead of into the Ashuelot River through the Mark Brook as heretofore. This diversion became necessary as the North-South runway was moved Southerly to avoid Edgewood. Some work remains to be done, especially the erection of permanent markers at all corners of this airport land owned by the City of Keene.

Under direction of Alderman Dee, chairman of a specially appointed committee named by the Mayor to revise fire ordinances, the Health Officer and myself have carefully inspected city owned buildings. This inspection included the City Hall, Legion Building, Public Library and 12 Public Schools. We believe present conditions can be improved in many places and fire and panic hazards lessened, as our report to the committee will show.

Several violations of the recent Amended Zoning Law have been noticed, but in practically all cases these violations have been corrected. A few owners of illegally placed signs have been notified but have made no attempt at correction, these cases have been referred to the City Attorney for whatever action he sees fit.

New offices for the Public Works Department in City Hall are nearly completed. The alterations on the second floor in the building back of city hall are about half finished. This improvement installs steam heat in the Health Office and does away with dangerous oil storage. This work also provides a new office location for the Keene District Visting Nurses.

164 Building permits have been issued this year for construction work at an estimated cost of \$60,000, included in this sum is \$19,000 for new houses and \$21,000 for repairs and alterations to houses previously built.

A government ruling in May of this year by the War Production Board under the National Defense law has so reduced the amount of money that can lawfully be spent on new construction that most of the work this year has been additions and repairs. The permits are as follows:

Single houses,	16	
Single into doubles houses,	3	
Double houses into 3 tenements,	2	
Duplex houses,	2	
Houses, additions repairs and alterations,	69	
Stores and shops, repairs and alterations,	19	
Stores and shops,	1	
Garages, 1 car,	6	
Garages, 2 car,	5	
Garages, 3 car,	1	
Garages, 4 car,	1	
Garages, alterations and repairs,	3	
Barns, including additions and repairs,	7	
Cabins or camps,	3	
Sheds, poultry houses, etc.,	24	
Addition to motor truck terminal,	1	
Church, repairs and alterations,	1	
	<hr/>	
Total,	164	
New house numbers assigned this year,		28
Permits for electrical signs,		2

Respectfully submitted,
 RALPH H. CLARK,
 City Engineer and Building Inspector.

REPORT OF INSPECTOR OF PLUMBING

January 5, 1943

To His Honor the Mayor and Members of the City Councils:

I hereby submit my report as Plumbing Inspector for the year ending December 31st, 1942.

I have contacted all persons doing plumbing and have found all parties conforming to the rules required.

I have inspected and tested all new installations and all additions and alterations made in the city.

Listed below is a record of work done during the year 1942.

Permits issued,	96
Water tests made,	31
Plumbing installed in new buildings,	20
Alterations, additions and new work in old buildings,	76
Fixtures installed,	
Closets,	79
Sinks,	48
Bowls,	78
Baths,	55
Shower baths,	4
Wash trays,	14
Washing machines,	3
Septic tanks,	8
Grease traps,	1
Plumbing License Fees collected,	\$11.00
Plumbing Licenses issued,	2
Plumbing Licenses renewed,	18

Respectfully submitted,

JOHN H. SIMPSON,
Inspector of Plumbing.

REPORT OF SEALER OF WEIGHTS AND MEASURES

To His Honor the Mayor and Board of Aldermen:

I herewith submit my report for the year ending December thirty-one, nineteen forty-two.

	Correct and Sealed	Adjusted and Sealed	Condemned for Repairs	Incorrect and Taken	No Gas	Private
Scales of all kinds,	288	218	14	6		
Weights,	1,075	25	4	7		
Yard sticks,	36					
Measures (liquid),	136					
Measures (dry),	2					
Gasoline pumps,	84	40	21		13	34
Kerosene pumps,	26	10	2			
Grease dispensers,	95					
Oil bottles,	319					
Perch,	1					
Wood trucks,	34		2			
Truck meters,	8		1			
Pile of wood measured,	1					
		Correct		Over	Under	
Packages reweighed,	209	131		25	53	
			Short			
Pieces cloth remeasured,	3		3			
Warnings given,	3					
Calls made,	571					
	Mileage					
Mileage,	490					

Respectfully,

GEORGE ELWIN FAIRBANKS,
City Sealer.

CIVILIAN DEFENSE

The President of the United States declared a state of Unlimited Emergency existed during the forepart of the year of 1941; consequently, under the direction of His Excellency, Governor Robert O. Blood, the 1941 Session of the Legislature created, by statute, the "State Council of Defense". Governor Blood, as Governor and Chairman of the Council, authorized in June, 1941, the establishment of local Civilian Defense organizations, which local organizations were under the direction of the State Council of Defense. Hon. Richard L. Holbrook, Mayor, took the necessary immediate steps to bring about the desired volunteer organization to function in our City. During the rounding out of the nucleus of the organization, there came December 7th and Pearl Harbor, with the result that the personnel of the organization was speedily completed and trained to meet any emergency which would result from the condition of war then and still existing. Graduation Exercises were held in June, 1942, at which the Governor was present. Civilian Defense and Red Cross have, since the inception of the organized set-up, worked jointly and cooperatively to the one desired result, namely, the protection, care and welfare of our citizens should these organizations be put to the test.

Our volunteer organization (Civilian Defense and Red Cross) consists of each needed branch of Civilian Defense Protective and Service Units and numbers in its midst nearly 1,000 persons. The various Air Raid Protection exercises, tests and drills have been supervised by the Army (First Service Command), Regional Office of Civilian Defense and State Council of Defense and the City has been frequently complimented upon the thoroughness and competency of its organization.

The personnel in the service being purely volunteer and gratuitous as to their time and out-of-pocket expenses, I feel the City, as a whole, owes a deep debt of gratitude to the Civilian Defense and Red Cross organizations for their splendid spirit and willingness to give of their time and service for the welfare of their enighbors.

R. C. CARRICK, Chairman,
Civilian Defense.

REPORT OF THE HEALTH OFFICER

To the Members of the Board of Health, Keene, N. H.:

I hereby submit a report of my work for the year ending December 31st, 1942.

Sanitary inspections of stores, restaurants, barber shops and dairies were carried out throughout the year. A great many complaints have been investigated and unsanitary conditions remedied.

The reporting of contagious diseases has not been very good during the past year. With the shortage of physicians and nurses it is the duty of everyone to see that no epidemic gets started and that every case of contagious disease is promptly reported to the Health Officer so that proper measures of precaution can be taken. The State Board of Health has recently listed Vincent's Angina or trench mouth as now reportable.

A great deal of work has been done in the past year on venereal disease control. Many cases have been referred to the Health Officer by the State Board of Health, Division of Venereal Disease Control, for investigation. Many of these cases are the result of examination by the Selective Service Board and are reported to the State Board of Health. Contacts with these cases have been hunted up, examined by a physician, and placed under treatment where necessary. Some of these cases where indigent have been paid for by the Health Department. Drugs furnished by the State have been dispensed to most of the physicians in the County for treatment of these cases. I am very much indebted to the State Board of Health Staff Nurse, Mrs. Lucile Marshall, for her assistance in tracing some of these cases where there were contacts outside the City of Keene.

At the suggestion of the Health Officer, the Zoning Board drew up an amendment to the Zoning Ordinance which was passed by the City Councils, relating to the parking of trailer coaches used for human habitation within the City of Keene. Keene is apparently the only city in the state at this time that has an ordinance regulating the parking of trailer coaches.

The Health Department this year furnished to the School Physician and the School Nurse enough diphtheria toxoid to inoculate 170 children against diphtheria. This is now the eighth year in which there has not been a case of diphtheria in the city.

Following is a summary of the work done during the past year.

Inspections:—

Bakeries,	9
Barber shops,	77
Bottling works,	15
Dairies,	134
Foster homes for children,	6
Ice cream plants,	22
Meat storage plants,	6
Restaurants, lunch carts, hotel kitchens,	202
Stores where food and/or milk is sold,	235
Tourists homes and cabins,	12
Cases investigated,	425
Dead animals disposed of from the public highways,	24
Health talks given,	23

Milk licenses issued for 1942-43

Stores,	46
Dealers and producers,	104

Samples collected for State Laboratory of Hygiene, Concord, N. H.

Milk for various tests,	46
Water, Municipal Swimming Pool,	6
Water, private wells and springs,	36
Bacteria samples from restaurant dishes,	65
Other samples for analysis,	5

Tests, Keene Health Department Laboratory

Milk samples, local producers,	301
Sewage and sludge tests,	36
Other tests,	42

There have been reported during the period January 1st, 1942 to December 31st, 1942 the following cases of contagious diseases.

Chicken pox,	103
German measles,	80
Gonorrhea,	4
Measles,	1
Pneumonia,	13
Scarlet fever,	6
Syphilis,	12
Tuberculosis,	2
Undulant fever,	2
Whooping cough,	30

Respectfully submitted,

EVAN C. WHITE.
Health Officer.

REPORT OF WELFARE DEPARTMENT

To His Honor the Mayor and Gentlemen of the City Councils:

I hereby submit the annual report of the Welfare Department for the year ending December 31st, 1942.

During the past year the cost of direct relief has shown a steady decrease owing to the improved industrial situation.

During the past year, this department has extended aid to 86 cases, representing 214 persons. The present case load is 33 cases, representing 65 persons. Old Age Assistance cases have decreased from 130 cases to 123 cases. The total cost of the Welfare Department was about ten per cent less than the preceding year.

It is the opinion of this department that the case load for the coming year will remain about the same. The State Department of Public Welfare also expresses a like opinion in regard to the Old Age Assistance cases.

A complete record of each case handled by this department is on file in the office of the Welfare Department.

I wish to express my thanks and appreciation to the members of the other city departments for their cooperation at all times.

Listed below is a record of all appropriations, collections and expenditures for the year ending December 31st, 1942.

Balance on hand December 31st, 1941,	\$6,382 89
Appropriation for 1942,	19,000.00
Deposited by overseer of poor,	704 22
	<hr/>
	\$26,087 11
Expenditures,	21,295 37
	<hr/>
Balance on hand December 31st, 1942,	\$4,791 74

Respectfully submitted,

PAUL B. HAYWARD,
Overseer of Poor.

December 31st, 1942.

INDEX

Abatements, Poll Tax	74
Abatements, Property Taxes, Jan. 1-Dec. 31, 1942	74
Assessors, Report of	73
Building, Inspector's Report of	85
Cemeteries, Superintendent's Report of	79
City Clerk, Report of	71
City Engineer, Report of	85
City Government	5
City Solicitor, Report of	74
City Treasurer, Report of	101
Civilian Defense, Report of	88
Finance Committee, Report ofSee special index page	53
Fire Department, Chief Engineer's Report of	79
Fire Department, Number of Fire Losses by Years (1910-1942)	80
Health Officer, Report of	88
Librarian, Report of	76
Ordinances and Joint Resolutions	13
Parks, Commissioner's, Report of	78
Plumbing, Inspector's, Report of	86
Police Commissioner's, Report of	81
Public Works, Department, Report of	75
Public Library, Trustees', Report of	76
Sealer of Weights and Measures, Report of	87
Tax Collector, Report of	71
Welfare Department, Report of	90

